



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640 ♦ 989.837.3300 * 989.837.2717 Fax ♦ www.cityofmidlandmi.gov

REGULAR MEETING OF THE MIDLAND CITY COUNCIL
City Hall, 333 W. Ellsworth Street

February 20, 2017

7:00 PM

AGENDA

CALL TO ORDER - Maureen Donker, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL - Thomas W. Adams
Steve Arnosky
Diane Brown Wilhelm
Maureen Donker
Marty A. Wazbinski

CONSIDERATION OF ADOPTING CONSENT AGENDA ITEMS:

All resolutions marked with an asterisk are considered to be routine and will be enacted by one motion. There will be no separate consideration of these items unless a Council member or citizen so requests during the discussion stage of the "Motion to adopt the Consent Agenda as indicated." If there is even a single request the item will be removed from the consent agenda without further motion and considered in its listed sequence in regular fashion.

APPROVAL OF MINUTES:

1. * Approve minutes of the February 13 regular City Council meeting. TISDALE

PUBLIC COMMENTS, IF ANY, BEFORE CITY COUNCIL. This is an opportunity for people to address the City Council on issues that are relevant to Council business but are not on the agenda.

RESOLUTIONS:

2. Appointing David Keenan as Interim City Manager. LYNCH
3. Approving the Scope of Services for an executive recruitment firm to coordinate the selection process for the position of City Manager. STONE

4. Receiving and filing the 2017 Annual Sidewalk Report. MCMANUS
5. * Approving resolutions for the Upper Emerson Park riverfront renovation project: MURPHY
 - a. * Accepting matching grant funds from the Midland Area Community Foundation, the Saginaw Bay Watershed Initiative Network and the Friends of the Pere Marquette Rail Trail totaling \$80,000.
 - b. * Setting a public hearing to amend the 2016-17 General Fund budget to increase revenues by \$375,000 and expenditures by \$405,000 for renovations to the riverfront in upper Emerson Park (3/13).

Considering purchases and contracts:

6. * Boiler Replacement - Water Treatment Plant. SOVA
7. * Bituminous Mixture #2 - Public Services. MURPHY
8. * Concrete - Public Services. MURPHY
9. * 22A Crushed Limestone - Public Services. MURPHY

Setting a public hearing:

10. * Conditional Use Permit No. 58 - to consider a request of Midland County Habitat for Humanity for review and approval of a conditional land use for a single family dwelling in a RB Multiple Family Residential zoning district located at 310 Sam Street (3/13). KAYE
11. * Zoning Petition No. 609 - to amend the City of Midland zoning map by rezoning property located at 5706, 5712 and 5720 North Saginaw Road from Residential A-1 Single Family Residential zoning to Regional Commercial zoning (3/13). KAYE

NEW BUSINESS:

TO CONTACT THE CITY WITH QUESTIONS OR FOR ADDITIONAL INFORMATION:

Citizen Comment Line:	837-3400
City of Midland website address:	www.cityofmidlandmi.gov
City of Midland email address:	cityhall@midland-mi.org
Government Information Center:	located near the reference desk at the Grace A. Dow Memorial Library

Backup material for agenda item:

1. * Approve minutes of the February 13 regular City Council meeting. TISDALE

February 13, 2017

A regular meeting of the City Council was held on Monday, February 13, 2017, at 7:00 p.m. in the Council Chambers of City Hall. Mayor Donker presided. The Pledge of Allegiance to the Flag was recited in unison.

Councilmen present: Thomas Adams, Steve Arnosky, Diane Brown Wilhelm, Maureen Donker, Marty Wazbinski

Councilmen absent: None

MINUTES

Approval of the minutes of the January 23, 2017 regular meeting was offered by Councilman Adams and seconded by Councilman Arnosky. (Motion ADOPTED.)

ZONING PETITION NO. 608

Assistant City Manager for Development Services Brad Kaye presented information on Zoning Petition No. 608 – rezoning property located at 1400 Bayliss Street from RC Regional Commercial zoning to RB Multiple Family Residential zoning subject to offered conditions. A public hearing opened at 7:20 p.m. David Rapanos, DGR Properties, spoke in favor of the project. The hearing closed at 7:25 p.m. The following ordinance amendment was then offered by Councilman Brown Wilhelm and seconded by Councilman Arnosky:

ORDINANCE NO. 1796

AN ORDINANCE TO AMEND ORDINANCE NO. 1585, BEING AN ORDINANCE TO REGULATE AND RESTRICT THE LOCATION OF TRADES AND INDUSTRIES AND THE LOCATION OF BUILDINGS DESIGNED FOR SPECIFIC USES, TO REGULATE AND LIMIT THE HEIGHT AND BULK OF BUILDINGS HEREFTER ERECTED OR ALTERED, TO REGULATE AND DETERMINE THE AREA OF YARDS, COURTS, AND OTHER OPEN SPACES SURROUNDING BUILDINGS, TO REGULATE AND LIMIT THE DENSITY OF POPULATION, AND FOR SAID PURPOSES, TO DIVIDE THE CITY INTO DISTRICTS AND PRESCRIBE PENALTIES FOR THE VIOLATION OF ITS PROVISIONS BY AMENDING THE ZONING MAP TO PROVIDE A RESIDENTIAL B MULTIPLE FAMILY RESIDENTIAL ZONING DISTRICT WHERE A REGIONAL COMMERCIAL ZONING DISTRICT PRESENTLY EXISTS.

The City of Midland Ordains:

Section 1. That the Zoning Map of Ordinance No. 1585, being the Zoning Ordinance of the City of Midland, is hereby amended as follows:

PART OF THE SOUTHWEST ¼ OF SECTION 15, T14N-R2E, CITY OF MIDLAND, MIDLAND COUNTY, MICHIGAN BEING FURTHER DESCRIBED AS COMMENCING AT THE WEST 1/8 POST OF SAID SECTION: THENCE N 00D 00M 00S E, 583.00 ALONG THE WEST 1/8 LINE OF SAID SECTION; THENCE N 90D 00M 00S E 32.00 FEET TO THE POINT OF BEGINNING; THENCE N 00D 00M 00S E, 77.00 FEET; THENCE N 90D 00M 00S E 120.00 FEET; THENCE S 00D 00M 00S W 77.00 FEET; THENCE N 90D 00M 00S W, 120.00 FEET TO THE POINT OF BEGINNING CONTAINING 0.21 ACRES.

Be, and the same is hereby changed to Residential B Multiple Family Residential zoning with the following condition:

1. Only a single duplex shall be built on the parcel.

Section 2. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. This Ordinance shall take effect upon publication. (Ordinance ADOPTED.)

PUBLIC COMMENTS

No public comments were made.

TRIDGE RENOVATIONS

Director of Public Services Karen Murphy presented information on the Tridge Renovation Project and a gift received to fund the project. The following two resolutions were then presented for consideration.

GIFT FOR TRIDGE RENOVATIONS

The following resolution was offered by Councilman Brown Wilhelm and seconded by Councilman Adams:

WHEREAS, trustees from the Rollin M. Gerstacker Foundation expressed interest in making needed improvements to the Tridge to which the City responded by consulting with an engineering firm who is a renowned expert in the field of glue-laminated timber bridges; and
WHEREAS, the engineering firm provided the City with a list of key improvements that are needed at this time to extend the life of the Tridge; and
WHEREAS, City staff gathered cost estimates for the work from reputable companies in the timber bridge industry and estimate the total project to cost just under \$2,700,000; and
WHEREAS, the City has an endowed maintenance fund held at the Midland Area Community Foundation that has \$200,000 in spendable funds available to be used toward the project; and
WHEREAS, the Rollin M. Gerstacker Foundation has verbally pledged to provide a gift of \$2,500,000 to cover the balance of the project expenses; now therefore
RESOLVED, that the City Council graciously accepts this very generous gift from the Rollin M. Gerstacker Foundation for renovations to the Tridge. (Motion ADOPTED.)

PROPOSED BUDGET AMENDMENT – TRIDGE RENOVATIONS

The following resolution was offered by Councilman Adams and seconded by Councilman Brown Wilhelm:

WHEREAS, the City has been awarded a very generous gift of \$2,500,000 from the Rollin M. Gerstacker Foundation for renovations to the Tridge; and
WHEREAS, the FY 2016-17 General Fund budget does not currently include revenues or expenditures related to this project, and in order to spend the gift for the purpose intended, it is necessary to amend the FY 2016-17 General Fund budget; now therefore
RESOLVED, that in accord with Section 11.6 of the Charter of the City of Midland, a public hearing shall be conducted at 7:00 p.m., March 13, 2017 in the Council Chambers of City Hall on the proposal to amend the FY 2016-17 General Fund budget to increase revenues and expenditures to recognize \$2,500,000 from the Rollin M. Gerstacker Foundation for renovations to the Tridge; and
RESOLVED FURTHER, that the City Clerk is hereby directed to give notice as provided in Section 5.11 of the Charter of the City of Midland. (Motion ADOPTED.)

GIFT OF RENOVATIONS – OLDCASTLE/4D SITE

Assistant City Manager for Development Services Brad Kaye presented information on a gift of renovations from Momentum Midland to restore the former Oldcastle/4D manufacturing site. Donald Yopp, 2021 Forestwood Court, spoke regarding downtown planning; Jeff Havens, 4900 Warblers Way, spoke in support of the proposal; Brian Stark, 2221 Lambros Drive, spoke in support of the project and inquired about environmental contaminants.

WHEREAS, the City of Midland received Flood Mitigation Assistance funding from the Federal Emergency Management Agency in 2014 to acquire property and remove the former Oldcastle/4D manufacturing buildings; and

WHEREAS, the funding received from FEMA will not fully cover restoration of the site to a natural, passive greenspace as was the original desire of the City staff involved in the project; and

WHEREAS, Momentum Midland has approached the City with a proposed restoration plan and funding to complete the project that would result in the creation of a recreational greenspace available for public use, consistent with the natural, passive greenspace intent of the original FEMA grant; and

WHEREAS, Momentum Midland presented the proposal to the Parks and Recreation Commission on February 7 and received a unanimous recommendation that City Council accept this very generous gift to restore the site to a recreational greenspace that fits within the goals of the City in terms of flood mitigation; now therefore

RESOLVED, that the City hereby accepts the gift from Momentum Midland to restore the former Oldcastle/4D site to a passive recreational greenspace; and

RESOLVED FURTHER, that Momentum Midland is allowed to work with City staff as needed to move forward with the project at this time. (Motion ADOPTED.)

CITY MANAGER JON LYNCH – RESIGNATION

Community Affairs Director Selina Tisdale introduced a resolution receiving the resignation of City Manager Jon Lynch. The following resolution was then offered by Councilman Wazbinski and seconded by Councilman Arnosky:

WHEREAS, City Manager Jon Lynch submitted a letter of resignation dated January 26, 2017; and

WHEREAS, Section 3.8 of the City of Midland Charter states that: "Resignations of elected officers and officers appointed by the Council shall be made in writing to the Council, be filed with the Clerk and acted upon by the Council at its next regular meeting following receipt thereof by the Clerk..."; now therefore

RESOLVED, that the Midland City Council hereby accepts the letter of resignation submitted by City Manager Jon Lynch, places it on file in the Midland City Clerk's office, and expresses appreciation to Jon Lynch for his years of service to the City of Midland. (Motion ADOPTED.)

JUVENILE DIABETES WALK

The following resolution was offered by Councilman Wazbinski and seconded by Councilman Brown Wilhelm:

RESOLVED, that the request from Kandie Guild to conduct a Juvenile Diabetes Walk on Sunday, October 1, 2017, utilizing the public right-of-way and amplified sound, is hereby approved subject to the following conditions:

- The responsible party and contact number for the event date is Kandie Guild, 989-513-3239.
- A Certificate of Liability Insurance in the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate, with the City of Midland named as Additional Insured must be submitted to the City Engineer's Office no less than one week prior to the event. You may fax it to 989-837-5708.
- Use of the Rail Trail is non-exclusive and **no markings of any type** (i.e., paint, spray paint, spray chalk, chalk, etc.) are permitted on the trail route surfaces.

- Participants must remain on the Rail Trail and obey all traffic laws and traffic control devices as well as the Rail Trail Etiquette/Rules attached.
- Trail must be cleaned up afterwards to remove any litter.
- Organizer should be aware that the city stage is already reserved that day for another benefit walk being hosted out of Emerson Park. That event does not kick off until 1:00 p.m. so there should not be any issues with overlap.
- Department of Public Services will provide barricades per appropriate traffic control order issued by City Engineering. They will also provide the extra trash receptacles as requested.
- Event volunteers must monitor the intersections and move barricades for cars and passage of emergency vehicles as needed, when walkers are not present.
- Existing electrical outlets will be turned on.
- Tent permit must be obtained from the Fire Department prior to the event. Also, bounce house tethering plan must be submitted to the Fire Marshal two weeks prior for approval. Contact the Fire Marshal at 989-837-3413.
- The Police Department will monitor the event on regular patrol.

; and

RESOLVED FURTHER, that the Administrative Staff is hereby authorized to approve future requests for the event provided it is conducted in substantially the same manner. (Motion ADOPTED.)

DOWNTOWN STREETSCAPE CONSTRUCTION PROCESS COMMUNICATIONS SERVICES

The following resolution was offered by Councilman Wazbinski and seconded by Councilman Brown Wilhelm:

WHEREAS, sealed bids for Bid No. 3836 Downtown Midland Streetscape Construction Process Communications services have been advertised and received in accord with Section 2-18 of the Midland Code of Ordinances; and

WHEREAS, nine proposals were received and considered; and

WHEREAS, staff considers the low bid received from Q+M of Ann Arbor, Michigan to be acceptable and recommends award of said bid; and

WHEREAS, the purchase will be made from the Downtown Development Authority Marketing budget, 297.6090.81.055 for the remainder of the 2016-17 fiscal year and budgeted for in the same fund for 2017-18; now therefore

RESOLVED, that a purchase order is hereby authorized to Q+M of Ann Arbor in the amount of \$30,000 for Downtown Midland Streetscape Construction Process Communications services; and

RESOLVED FURTHER, that the City Manager has the authority to approve any change orders modifying or altering this contract in an aggregate amount not to exceed \$10,000. (Motion ADOPTED.)

HVAC/R PLANNED MAINTENANCE AGREEMENT – RIVERSIDE PLACE

The following resolution was offered by Councilman Wazbinski and seconded by Councilman Brown Wilhelm:

WHEREAS, J.E. Johnson has been providing Riverside Place with a HVAC/R Planned Maintenance Agreement since 2008; and

WHEREAS, the services provided by J.E. Johnson to Riverside Place since 2008 have been exemplary and the continuation of those services has been determined to be in the best interest of Riverside Place; and

WHEREAS, Riverside Place wishes to identify and secure preventative maintenance costs for a further 5-year period and beyond; and

WHEREAS, Riverside Place and J.E. Johnson have developed a contractual and financial arrangement that has been determined to be in the best interests of both parties to the agreement; and

WHEREAS, it has been determined that the competitive bid process is impractical due to the nature of the changes proposed; and

WHEREAS, sufficient funds are included in account 537.8110.93.012, Riverside Place 2016/17 budget; now therefore

RESOLVED, that the 2017 J. E. Johnson HVAC/R Planned Maintenance Agreement is hereby approved allowing for automatic renewals each year unless either party gives notice in writing; and

RESOLVED FURTHER, that a purchase order in the amount of \$28,160.00 to J.E. Johnson is hereby authorized in accord with this resolution. (Motion ADOPTED.)

GOLF CART LEASE AGREEMENT

The following resolution was offered by Councilman Wazbinski and seconded by Councilman Brown Wilhelm:

RESOLVED, that in accord with Section 2-18 of the Code of Ordinances, it has been determined that sealed proposals are impractical and the five-year lease proposal submitted by Spartan Distributors for new E-Z Go carts at Currie Municipal Golf Course is hereby approved and the City Manager is authorized to sign the lease agreement subject to the review and approval of the lease document by the City Attorney. (Motion ADOPTED.)

2017 SURFACE TREATMENT & CRACK SEALING PROGRAM

The following resolution was offered by Councilman Wazbinski and seconded by Councilman Brown Wilhelm:

WHEREAS, City Council awarded a construction contract for the "2016 Surface Treatment & Crack Sealing Program; Contract No. 4" to Highway Maintenance, Inc. on January 25, 2016 for surface treatment applications on various major streets and local streets; and

WHEREAS, Highway Maintenance, Inc. has agreed to complete work for the "2017 Surface Treatment & Crack Sealing Program; Contract No. 4" for the unit prices that were bid in 2016; and

WHEREAS, funding for this work is provided by the Major Street Fund and the Local Street Fund, and the General Fund for cemetery streets; now therefore

RESOLVED, that the City Manager is authorized to approve a change order to the "2016 Surface Treatment & Crack Sealing Program; Contract No. 4" to Highway Maintenance, Inc. of Romulus, Michigan for the "2017 Surface Treatment & Crack Sealing Program; Contract No. 4" in an aggregate amount of \$440,000.00; and

RESOLVED FURTHER, that the City Manager is authorized to issue a purchase order to Highway Maintenance, Inc. of Romulus, Michigan in the amount of \$415,000.00 for the major and local street portion of work; and

RESOLVED FURTHER, that the City Manager is authorized to issue a purchase order to Highway Maintenance, Inc. of Romulus, Michigan in the amount of \$25,000.00 for the general fund portion of work. (Motion ADOPTED.)

PO INCREASE – ENGINEERING SERVICES FOR LANDFILL

The following resolution was offered by Councilman Wazbinski and seconded by Councilman Brown Wilhelm:

WHEREAS, each year funds are budgeted for general engineering support to provide assistance to landfill staff; and

WHEREAS, an administratively approved purchase order in the amount of \$20,000.00 was made early in the fiscal year to CTI and Associates, Inc. of Wixom (CTI) to begin the general engineering services work; and

WHEREAS, staff and CTI have determined that a purchase order increase of \$60,000.00 will fund the Landfill's expected regulatory and operational obligations for the balance of the 2016/17 fiscal year; and

WHEREAS, funding is available for this purpose in the 2016/17 Landfill accounts 517.8110.80.002 – Professional Services and 517.8110.81.004 – Testing; now therefore

RESOLVED, that an increase of \$60,000.00 to the existing purchase order of \$20,000.00 to CTI and Associates, Inc., is hereby authorized, bringing the total purchase order to \$80,000.00 for continued general engineering services at the Landfill; and

RESOLVED FURTHER, that the City Manager is hereby authorized to approve change orders in an aggregate amount not to exceed \$10,000.00. (Motion ADOPTED.)

PO INCREASE – HOUSEHOLD HAZARDOUS WASTE COLLECTION SERVICES

The following resolution was offered by Councilman Wazbinski and seconded by Councilman Brown Wilhelm:

WHEREAS, Midland County has a Solid Waste Management Plan, mandated by the State of Michigan under Public Act 451, Part 115 rules, which requires household hazardous waste (HHW) collections to protect the environment and human health; and

WHEREAS, the City of Midland Landfill and County Health Department have worked together to provide these services through certified HHW collection and disposal companies; and

WHEREAS, the Landfill fund covers the cost of three of the four annual events, and the combined cost of three events is just over the administrative approval level of \$20,000.00; and

WHEREAS, an increase of \$1,000.00 to the existing purchase order is necessary to cover the expenses for the most recent HHW collection; and

WHEREAS, funding has been made available for this purpose in the fiscal year 2016/17 Landfill Enterprise Fund account #517.8110.81.093 – Environmental Services; now therefore

RESOLVED, that an increase of \$1,000.00 to an existing purchase order to Stericycle Environmental Solutions of Chicago, IL, is hereby authorized, bringing the total purchase order authorization to \$21,000.00 for HHW collection services. (Motion ADOPTED.)

Being no further business the meeting adjourned at 8:50 p.m.

Selina Tisdale, City Clerk

Backup material for agenda item:

2. Appointing David Keenan as Interim City Manager. LYNCH

SUMMARY REPORT TO COUNCIL
for City Council Meeting of February 20, 2017

SUBJECT: APPOINTMENT OF DAVID KEENAN AS THE INTERIM CITY MANAGER

RESOLUTION SUMMARY: This resolution appoints David Keenan as the Interim City Manager effective May 1.

ITEMS ATTACHED:

1. Letter of transmittal
2. Resolution

COUNCIL ACTION:

3/5 vote required to approve resolution

Jon Lynch
City Manager, AICP ICMA-CM



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax ♦ www.cityofmidlandmi.gov

February 16, 2017

Honorable Mayor and City Council
City of Midland
Michigan

Dear Councilmen:

On Monday, February 13th, the City Council formally accepted my resignation from the position of city manager which is effective April 30th. At that time a committee consisting of Mayor Pro-Tem Wazbinski and Councilwoman Brown Wilhelm was appointed to meet with me for the purpose of generating a recommendation as to whom should be designated interim city manager upon my departure.

Designating an interim city manager effective May 1st will provide the community and the organization with a measure of continuity as Council engages in a search for a permanent city manager. In addition, appointments to the MBS Airport Commission and the Saginaw Midland Municipal Water Authority will ensure that there is no interruption of representation with those service partners.

Based on his years of service with the City, role in the organization as assistant city manager, and familiarity with current issues and projects, the committee recommends that David Keenan be appointed to the role of interim city manager. The attached resolution makes that appointment, effective May 1st, subject to a memorandum of understanding outlining position responsibilities being signed by the Mayor and Mr. Keenan.

The resolution further appoints Interim City Manager Keenan as the city manager representative on the MBS Airport Commission and the Saginaw Midland Municipal Water Authority until such time as a permanent city manager is selected.

Sincerely,

Jon Lynch, AICP ICMA-CM
City Manager



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax ♦ www.cityofmidlandmi.gov

BY COUNCILMAN

WHEREAS, a committee consisting of Mayor Pro Tem Wazbinski and Councilwoman Brown Wilhelm was appointed to meet with City Manager Lynch to designate the interim city manager upon Lynch's departure; now therefore

RESOLVED, that Assistant City Manager David Keenan is hereby appointed Interim City Manager effective May 1; and

RESOLVED FURTHER, that the appointment is subject to a memorandum of understanding outlining position responsibilities and compensation being signed by the Mayor and Mr. Keenan; and

RESOLVED FURTHER, that Mr. Keenan is also designated to be the City's representative on the MBS Airport Commission and the Saginaw Midland Municipal Water Authority until such time as a permanent city manager is selected.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, February 20, 2017.

Selina Tisdale, City Clerk

T: Interim City Manager Appt

Backup material for agenda item:

3. Approving the Scope of Services for an executive recruitment firm to coordinate the selection process for the position of City Manager. STONE

SUMMARY REPORT TO MANAGER

For City Council Meeting of 02/20/2017

SUBJECT: SCOPE OF SERVICES – EXECUTIVE RECRUITMENT FIRM

RESOLUTION

SUMMARY: This resolution approves the scope of services to be used to obtain proposals for an executive recruitment firm to coordinate the selection process for the position of city manager.

ITEMS

ATTACHED:

1. Letter of Transmittal
2. Recruitment Firm Scope of Services
3. Timeline for selection of recruitment firm
4. Resolution approving the scope of services

COUNCIL

ACTION: 3/5 vote required to approve resolution

Carol Stone
Director of HR & Labor Relations



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax

February 14, 2017

Jon Lynch, City Manager
City of Midland
Midland, MI 48640

Dear Jon:

The City Council has decided to utilize an executive recruitment firm to facilitate the selection process for the position of city manager. Attached for Council consideration is a proposed scope of services and draft timeline for selection of a recruitment firm.

The scope of services was prepared after reviewing recommended formats developed by the International City/County Management Association and the International Public Management Association for HR, as well as requests for proposals issued by other municipalities and public entities for executive level positions.

Upon approval of the scope of services, proposals will be obtained and reviewed by the Recruitment Firm Selection Committee and a recommendation made to City Council on a recruitment firm.

Please contact me if you have any questions regarding this award.

Sincerely,

Carol Stone
Director of Human Resources and Labor Relations

Request for Qualifications Proposals

Executive Search Firm Services for City Manager

The City of Midland, MI is requesting proposals from skilled independent executive search consultants to assist the City with conducting a search that will lead to the selection of a new City Manager.

Scope of Services:

1. Develop a comprehensive community and position profile based on information obtained in individual meetings with City Council, department heads, and community leaders and other stakeholders as well as e-City Hall community survey.
2. Review current compensation and benefit package and if necessary, recommend changes based upon market and competitive conditions.
3. Develop a marketing strategy for the position to include advertisement with professional organizations, use of internet & social media, and direct recruitment of candidates.
4. Implement screening process to identify candidates most closely meeting the needs of the City.
5. Conduct in-depth personal interviews of top candidates identified through initial screening process with the goal of presenting 4-6 semi-finalists for consideration by City Council.
6. Conduct criminal, driving, credit and related background check of semi-finalists and prepare a comprehensive written report on background, strengths, challenges, and accomplishments of semi-finalists and present to City Council.
7. Upon completion of candidate interviews with City Council, facilitate finalist(s) tour of the City, informal meeting with Department Heads, and meeting with community leaders. Solicit feedback from participants on perception of candidates and prepare written report to City Council.

Optional Services – Completed at City Request:

1. Conduct detailed background investigations and verify references and credentials of finalists.
2. Assist in the final interview and selection process as directed by City Council. May include coordinating candidate travel arrangements, development of interview questions & processes, and recordkeeping. Interviews must be conducted in compliance with the Open Meetings Act.
3. Coordinate and/or conduct any additional assessments as directed by the City Council.
4. In collaboration with Human Resources, facilitate community visit with finalist and his/her family.
5. Assist in the negotiation of an employment agreement with the final candidate as directed by City Council and coordinated with the City Attorney and the Director of Human Resources.

City Responsibilities:

The Interim City Manager and Director of Human Resources will coordinate the request for qualifications process and assist with the recruitment process to include scheduling meetings, facilitating interviews, providing information, etc.

Experience Requirements:

1. Firm must have conducted an executive recruitment for a public entity similar in size and scope as the City of Midland within the past twelve months.
2. Firm must be able to demonstrate knowledge of the economic and political environment in the state of Michigan as it pertains to municipal operations.

Response Form & Content:

1. **Introduction:** Provide profile and background information on the firm to include length of time in business, the approximate number of professional staff employed, location of firm and geographic scope of services provided. Must provide the name and contact information of the individuals authorized to enter into a contract on behalf of the firm.
2. **Response must include:**
 - a. Brief statement of your understanding of the work to be performed.
 - b. Describe the experience of the firm in the past thirty-six (36) months in performing similar services and a minimum of five (5) public sector references, preferably within the state of Michigan, that may be contacted.
 - c. Describe your strategy to complete the recruitment process including a detailed timeline for completion.
 - d. Provide the names, titles, and resumes of the primary person or persons that will be completing the project.
 - e. Provide a sample community profile and job description for a similar executive recruitment completed by your firm.
 - f. Provide a copy of a previous search report your firm completed for a client similar to the City of Midland.
 - g. Provide a detailed fee schedule outlining the services as presented in your proposal. If proposal includes any expenses to be billed separately from professional fees, provide a detailed estimate of such expenses. Provide a separate fee for each of the optional services that may be added separately at the discretion of the City Council. The fee structure shall be included in a separate, sealed envelope.
3. **Selection Process:**
 - a. Selection Committee, comprised of appointed City Council members, the Interim City Manager, the Director of Human Resources, and the City Attorney head shall evaluate the proposals based upon, but not limited to, the following criteria:
 - i. The extent to which the proposal responds to the scope of services and request for qualifications.
 - ii. Ability, capacity and skill of the respondent to perform the services required.
 - iii. Responses of the references provided.
 - iv. Methodology and timeline described for conducting the recruitment.
 - v. Experience of the respondent and assigned professional staff in performing similar services for public sector entities.
 - vi. The sufficiency of financial resources and the ability of the respondent to perform the work.
 - vii. Level of knowledge of the economic and political environment for public entities in the state of Michigan.
 - viii. Quality of sample documents requested.

- ix. Other information as may be required or secured.
- b. The Selection Committee shall review and evaluate all responses for compliance with the minimum qualifications and mandatory requirements. Failure to comply with any requirement will be grounds to disqualify the proposal.
- c. The Selection Committee may conduct interviews with one or more respondents.
- d. The Selection Committee will make a recommendation to the City Council on a firm to conduct the City Manager recruitment process.
- e. The Selection Committee will notify unsuccessful respondents in writing once a firm has been selected by City Council.

Timeline for Selection of Recruitment Firm

- February 20, 2017: City Council approves scope of services.
- February 21, 2017: Request for proposals is prepared and distributed to recruitment firms.
- March 10, 2017: Due date for proposals
- March 13-22, 2017: Recruitment Firm Selection Committee reviews proposals, interviews recruitment firms, and develops recommendation to City Council.
- March 27, 2017: City Council selects recruitment firm.
- March 28, 2017: City Attorney negotiates terms of contract with recruitment firm.
- April 01, 2017: Recruitment process begins.



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BY COUNCILMAN

WHEREAS, the City Council is desirous of obtaining proposals for an executive recruitment firm to coordinate the selection process for the position of city manager; and

WHEREAS, a scope of services has been developed and presented for City Council consideration; now therefore

RESOLVED, that the City Council hereby approves the scope of services and authorizes the Director of Human Resources to obtain proposals for an executive recruitment firm to coordinate the selection process for the position of city manager.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, February 20, 2017.

Selina Tisdale, City Clerk

Backup material for agenda item:

4. Receiving and filing the 2017 Annual Sidewalk Report. MCMANUS

SUMMARY REPORT TO THE CITY MANAGER
for Council Meeting of February 20, 2017

SUBJECT: 2017 ANNUAL SIDEWALK REPORT

INITIATED BY: City of Midland Code of Ordinances - Section 22-16

RESOLUTION SUMMARY: This resolution accepts the annual sidewalk inventory of locations where sidewalks do not currently exist, for Council determination of inclusion in the 2017 Sidewalk Improvement Program.

ITEMS ATTACHED:

1. Cover Letter
2. Sidewalk Program Flow Chart
3. Resolution accepting report
4. Sidewalk request list
5. Sketches of sidewalk requests received
6. Annual Sidewalk Inventory
7. Sidewalk Inventory Map

CITY COUNCIL ACTION: 3/5 vote required to approve resolution

SUBMITTED BY: Brian P. McManus, City Engineer



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax

DATE: February 15, 2017

TO: Jon Lynch, City Manager

FROM: Brian P. McManus, City Engineer

RE: Annual Sidewalk Program

In accordance with Section 22-16 of the City of Midland Code of Ordinances, attached hereto is our annual sidewalk report indicating locations not having sidewalks on city streets and a resolution for its acceptance. This report has been prepared in priority order in accord with the sidewalk criteria established by the City Council. This section also provides that the City Council shall initiate an annual sidewalk program encompassing as many of these locations as it may determine to be installed by the special assessment provisions of Chapter 20 of the Code of Ordinances.

The annual sidewalk report listing locations without sidewalks on city streets is prioritized with a code from 1 to 6. The attached sidewalk report includes a definition and description of the priority codes. Locations with the highest priority (1 to 3) are those sections of sidewalks on: one side of a Major street, school areas, or a Local street. The last three priorities (4 to 6) include: the other side of the streets listed in priorities 1 to 3, cul-de-sacs, and subdivision developments.

The Sidewalk Inventory Map attached shows gaps in the sidewalk system. Gaps are generally an interruption of the sidewalk system in areas of the city that have an otherwise continuous system.

Each year residents may submit requests for sidewalks to be constructed. This year, requests to fill sidewalk gaps on five segments of city streets were received, including:

- a) North side of W. Wackerly at the following addresses 2300, 2520 and 2720
- b) North side of E. Wackerly at 405 E. Wackerly
- c) South side of Shirewood Ln. at 510 Shirewood Ln.
- d) West side of Bayliss St. from Haley St. to Arbury Place
- e) West side of Waldo Avenue from James Savage to Yale Street

The location of the sidewalks requested are shown on the attached listing and sketches. The locations of requests (a) through (d) are new this year and will be reviewed by staff. The request location (e), on Waldo Avenue was also requested last year. City Council can add sidewalks at the March 13th meeting if so desired.

Attached herewith is a flow chart showing dates for steps required to complete the annual sidewalk program. In the past this flow chart has helped staff and the City Council keep the program moving in a timely manner. The following is a summary of the schedule.

2017 Sidewalk Program Schedule

- | | |
|---|-------------------|
| 1. Annual Sidewalk Report | February 20, 2017 |
| 2. Determine list of sidewalks for consideration | March 13, 2017 |
| 3. Receive Manager's report with cost share estimates | April 10, 2017 |
| 4. Hearing on Necessity | May 8, 2017 |
| 5. Hearing on the Special Assessment Roll | June 26, 2017 |
| 6. Sidewalk Construction Contract Award | July 17, 2017 |
| 7. Sidewalk Construction Program Complete | October 2, 2017 |

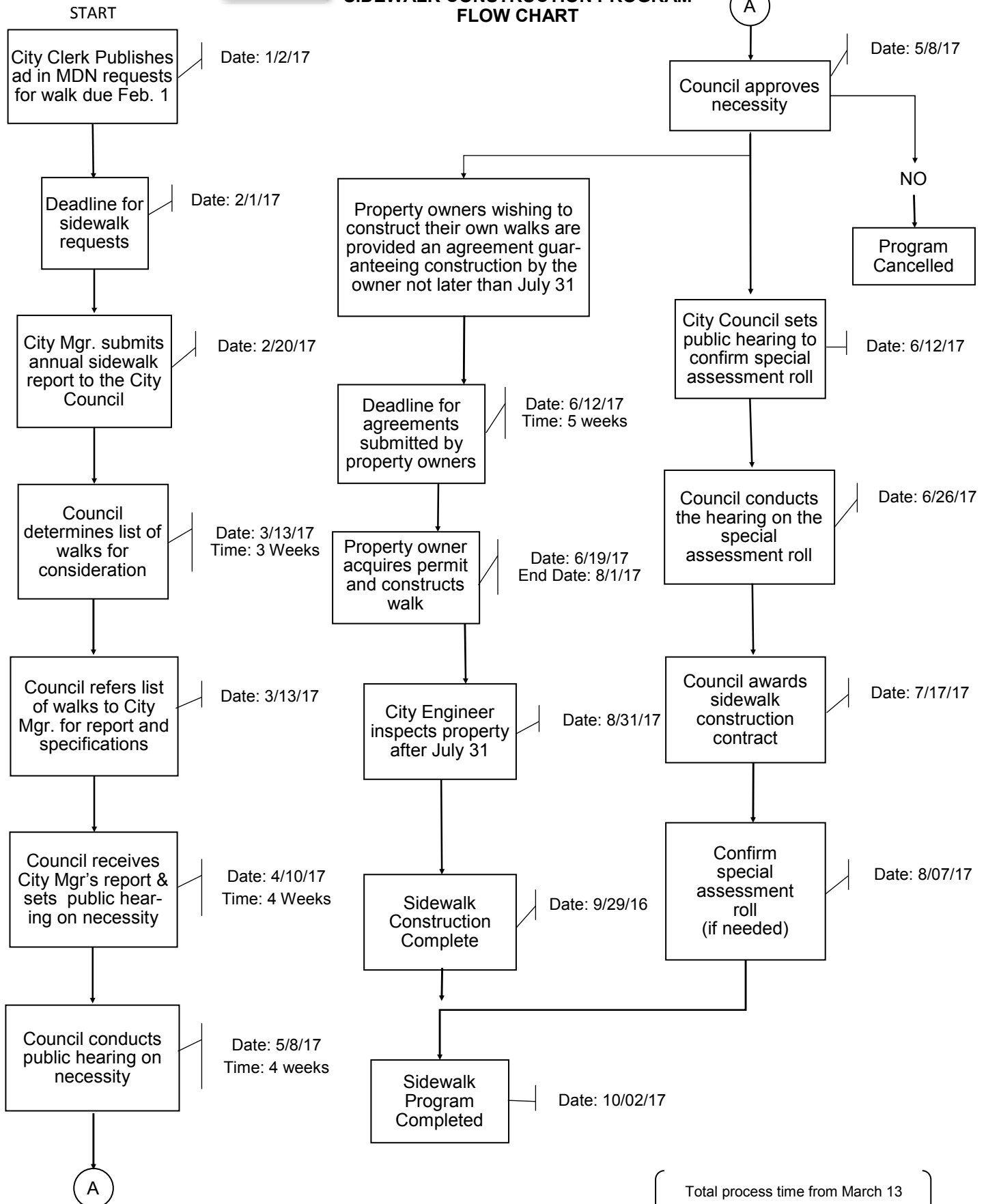
It is recommended that the attached resolution accepting the annual sidewalk report be adopted Monday night. The City Council meeting on March 13, 2017 will be used to determine the list of sidewalks for consideration in the 2017 Sidewalk Program.



2017

SIDEWALK CONSTRUCTION PROGRAM FLOW CHART

A





City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax

BY COUNCILMAN

RESOLVED, that in accord with Section 22-16 of the Code of Ordinances, the 2017 Annual Sidewalk Report is hereby received and is ordered filed in the City Clerk's Office.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, February 20, 2017.

Selina Tisdale, City Clerk

CITY OF MIDLAND
ENGINEERING DEPARTMENT
2016/2017 SIDEWALK REQUESTS

Listed below are the locations of requested sidewalks received over the past year.

PRIORITY CODE

- Bayliss St. – Fill gaps on west side located between Haley and Arbury Place
Requested by: Margo Dowling
Jefferson Ave.

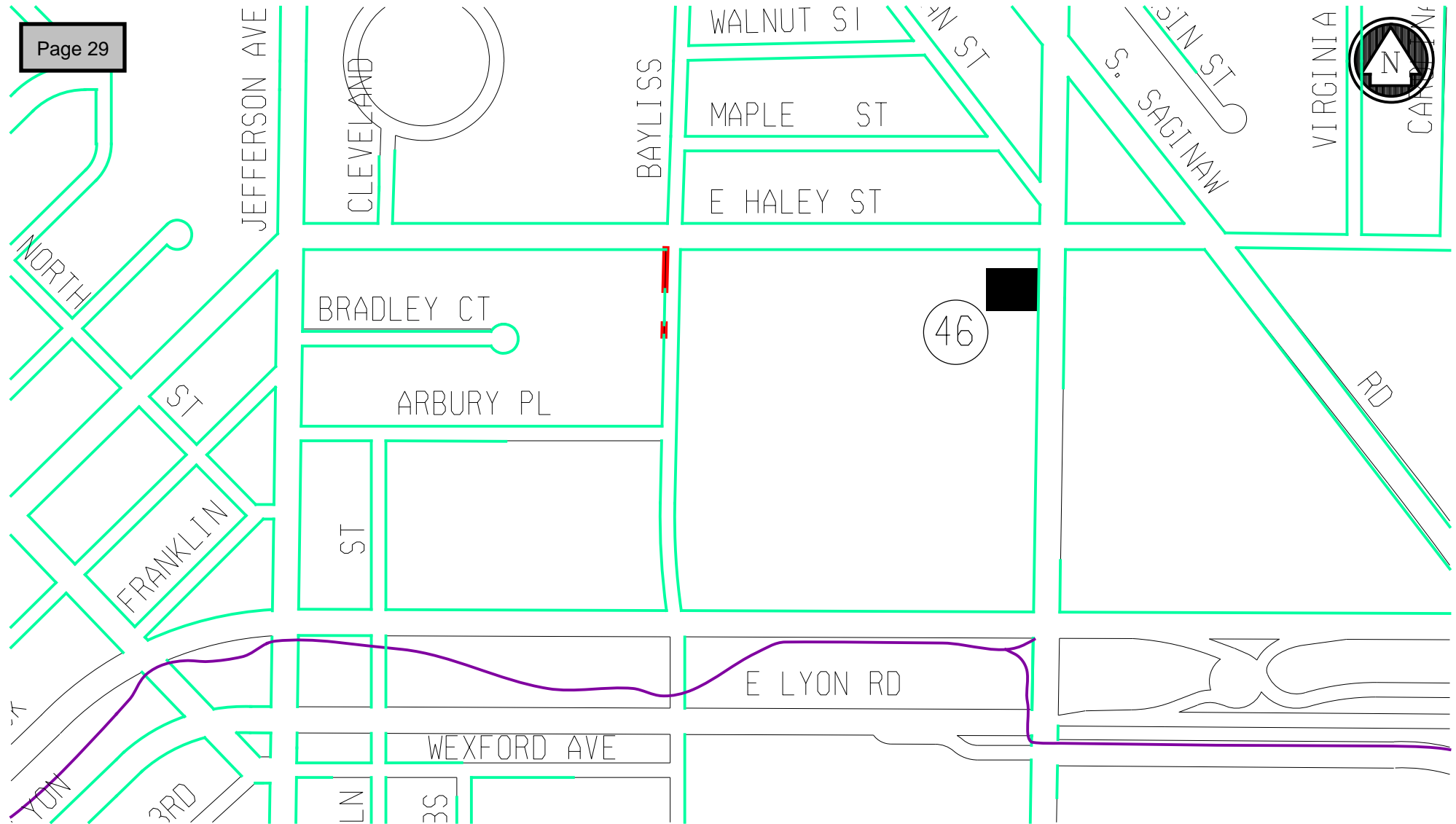
4.2
- Shirewood Ln. – South side at the following address: 510
Requested by: Linda Stachowiak
Whiffletree Ln

3.1
- E. Wackerly St. – North side at the following address: 405
Requested by: Gordon Tarn
East Oakbrook Court

4.2
- W. Wackerly – North side at the following addresses: 2300, 2520 and 2720
Requested by: Gordon Tarn
East Oakbrook Court

4.1
- Waldo Avenue – West side from James Savage to Yale St.
Requested by: Russ Kiekhaefer
Address not available

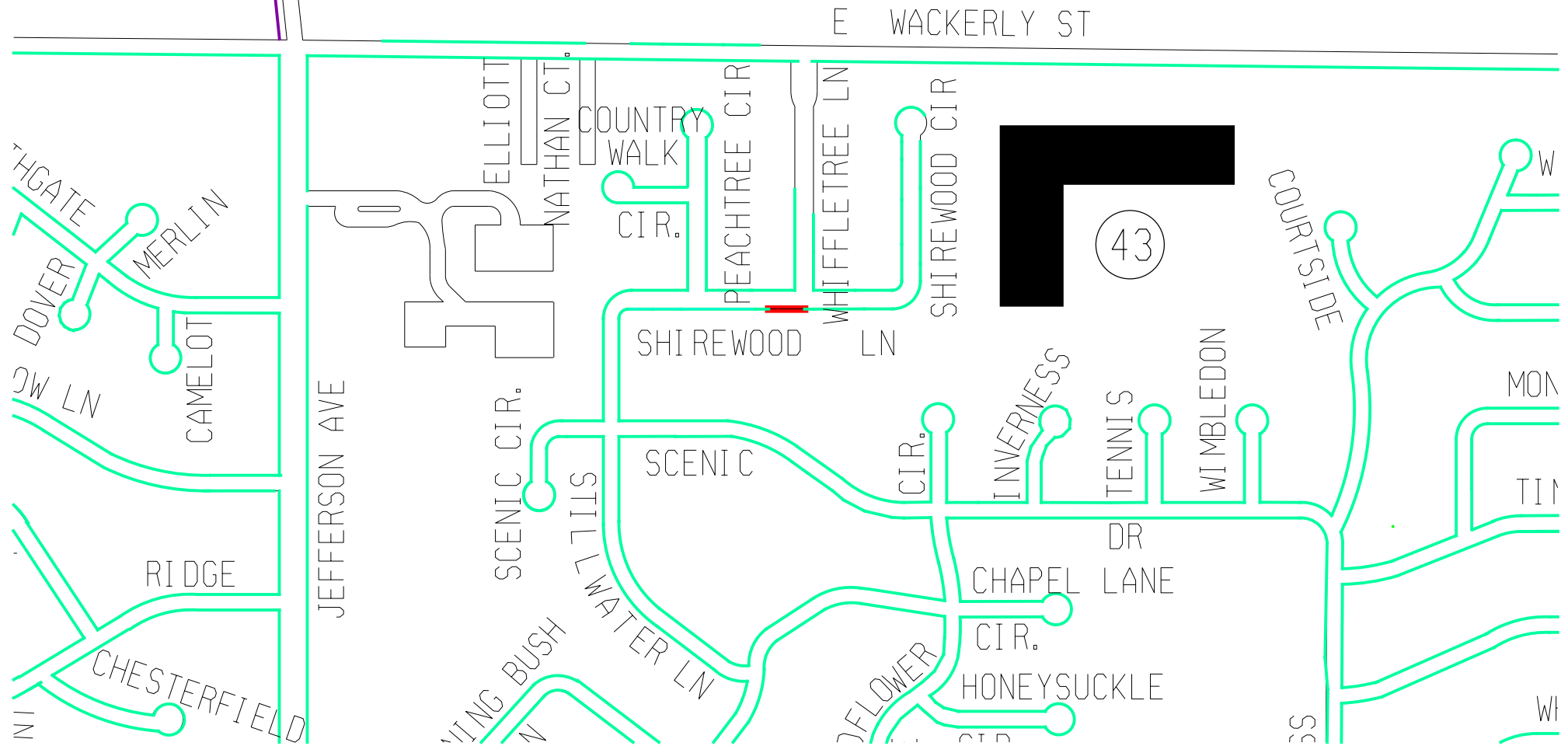
4.3



BAYLISS (WEST SIDE)

ARBURY TO HALEY

— EXISTING SIDEWALK
— PROPOSED SIDEWALK



SHIREWOOD (SOUTH SIDE)

PEACHTREE TO SHIREWOOD CIRCLE





33

SOCCER DRIVE

E WACKERLY ST

43

WOODVIEW

FOXWOOD

MONTAGUE

TIMBER DR

EVART

COURTSIDE

WIMBLEDON

TENNIS

INVERNESS

SHIREWOOD CIR

WHIFFLETREE LN

PEACHTREE CIR

COUNTRY WALK CIR

NATHAN CT

ELLIOTT

NIC CIR

IIS

SCENIC

CIR

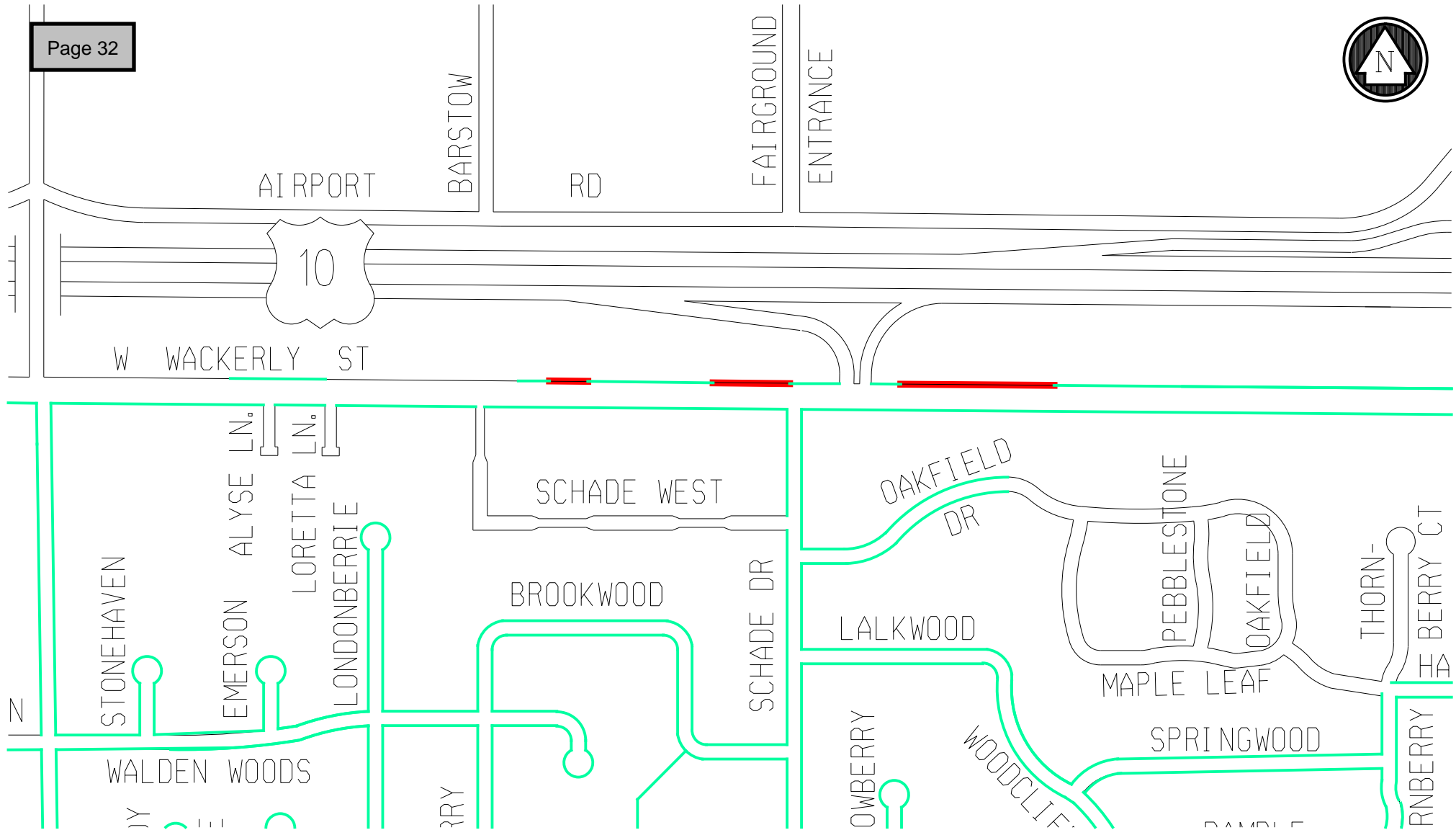
SHIREWOOD LN

JEFFERSON AVE

E. WACKERLY (NORTH SIDE)

JEFFERSON TO SWEDE

- EXISTING SIDEWALK
- PROPOSED SIDEWALK

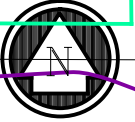


W. WACKERLY (NORTH SIDE)

STURGEON TO EASTMAN

— EXISTING SIDEWALK
— PROPOSED SIDEWALK

20



PATRICK

HENRY ST

YALE

CYPRESS ST

COTTONWOOD ST

HEMLOCK ST

JUPITER CT.

APOLLO

NUCLEAR
GALAXY

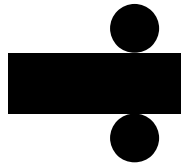
MERCURY
FREEDOM

SATURN

SATELLITE

GEMINI
DOW

GERALD CT



54

BAY CITY

RD

WALDO AVENUE (WEST SIDE)

JAMES SAVAGE TO YALE

— EXISTING SIDEWALK
— PROPOSED SIDEWALK

ANNUAL SIDEWALK REPORT

CITY OF MIDLAND
ENGINEERING DEPARTMENT

<u>PRIORITY CODE</u>	<u>DEFINITION</u>	<u>DESCRIPTION</u>
1	MAJOR WALKS	Sidewalks on one side of Major Streets and Highways
2	SCHOOL/COLLECTOR WALKS	Sidewalks on one side of any street that connects a Major Walk to a school
3	LOCAL WALKS	Sidewalks on one side of all other streets (excluding courts)
4	SECONDARY WALKS	Sidewalks on the other side of streets listed above
5	COURTS	Sidewalks on courts (cul-de-sacs)
6	NEW SUBDIVISION STREETS	These sidewalks are funded by developers

SUB-CATEGORIES OF THE ABOVE DEFINED PRIORITIES

CODE **.1** ACTIVE WALKS
 CODE **.2** ON HOLD WALKS
 CODE **.3** EXEMPT WALKS

SIDEWALK17.LDG
JNF

2017 CITY COUNCIL SIDEWALK INVENTORY

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PRIOR COM	STREET NAME	SEC	LIMITS	SIDE	FRONTAGE		COST		TOTAL	REMARKS
					P.O.	CITY	P.O.	CITY		
1.2	Airport Road	33L	Midland Mall to Cinema	N	1358		28518.00	0.00	28518.00	
1.2	Ashman Street	13	Waldo to Rockwell	S	2675	321	56175.00	6741.00	62916.00	
1.2	Bay City Road	24	Fast Ice to Rockwell	S	1760	20	36960.00	1420.00	38380.00	1 Sidewalk Ramp
1.2	Bay City Road	19W	Rockwell to City Limits	N	2000	1200	42000.00	25200.00	67200.00	
1.2	Jefferson Avenue	34L	Wackerly to Broadhead	E	1975	640	41475.00	15440.00	56915.00	2 Sidewalk Ramp
1.2	Main Street, W.	17	Orchard to Cook	NE	1940	1160	40740.00	24360.00	65100.00	
1.2	Patrick Road	21	Haley to Carpenter	NW	0	1670	0.00	39070.00	39070.00	4 Sidewalk Ramps
1.2	Rockwell Drive	19W	Bay City Rd. to 1500 ft. South	E	1370	100	28770.00	2100.00	30870.00	
1.2	Rockwell Drive	24	Bay City Rd. to James Savage	W	1420	200	29820.00	4200.00	34020.00	
1.2	Saginaw Rd., N.	1H	Dublin to city limit	N	2100	0	44100.00	1000.00	45100.00	1 Sidewalk Ramp
1.2	Saginaw Rd., N.	2H	Stark to city limit	N	700	0	14700.00	1000.00	15700.00	1 Sidewalk Ramp
1.2	Stark Road	2H	Saginaw to Wackerly	W	1400	0	29400.00	2000.00	31400.00	2 Sidewalk Ramp
1.2	Wackerly Road, W.	1H	Dublin to Stark	S	5000	400	105000.00	12400.00	117400.00	4 Sidewalk Ramps
1.2	Wackerly Road, W.	2H	Stark to city limit	S	1450	0	30450.00	1000.00	31450.00	1 Sidewalk Ramp
1.2	Waldo Road	24	Cobb to Centennial	E	600		12600.00	1000.00	13600.00	1 Sidewalk Ramp
1.2	Waldo Road	11	Whitewood to Wheeler	W	0	1500	0.00	32500.00	32500.00	1 Sidewalk Ramp
1.2	Wheeler Road, E.	11	Congress to Exit Ramp	S	1450		30450.00	0.00	30450.00	
1.3	Atwell Drive	20	Pine River Rd. to Whitman	W	1480		31080.00	0.00	31080.00	
1.3	Austin Street	21	Indian to Jefferson	NE	300	75	6300.00	3575.00	9875.00	2 Sidewalk Ramps
1.3	Isabella Road	17	Currie Parkway to W.Main	N		5800	0.00	122800.00	122800.00	1 Sidewalk Ramp
1.3	James Savage Road	22	Lyon to Washington	S		320	0.00	6720.00	6720.00	
1.3	James Savage Road	22	Washington to S.Saginaw Rd.	S	1800		37800.00	1000.00	38800.00	1 Sidewalk Ramp
1.3	James Savage Road	23	700' E of Saginaw Rd. to Waldo	S	5300		111300.00	1000.00	112300.00	1 Sidewalk Ramps
1.3	James Savage Road	24	Waldo to Rockwell	S	5385		113085.00	1000.00	114085.00	1 Sidewalk Ramp
1.3	Jefferson Avenue	34L	Broadhead to Letts	E	2618	0	54978.00	4000.00	58978.00	4 Sidewalk Ramp
1.3	Lyon Road	22	Carpenter to Washington	S	2060	200	43260.00	10200.00	53460.00	6 Sidewalk Ramps
1.3	Lyon Road	22	Haley to Pine	S	0	1130	0.00	33730.00	33730.00	10 Sidewalk Ramps
1.3	Pine River Road	20	Grey to Atwell	N	5000		105000.00	0.00	105000.00	
1.3	Poseyville Road	21	St.Charles to Ellsworth	W		2300	0.00	50300.00	50300.00	2 Sidewalk Ramps
1.3	Saginaw Rd., S.	26	S. Drive into Corning to Salzburg	E	1600	140	33600.00	3940.00	37540.00	1 Sidewalk Ramp
1.3	Saginaw Rd., S.	35	Salzburg to City Limits	NE	8400	800	176400.00	21800.00	198200.00	5 Sidewalk Ramps
1.3	Salzburg Road	26	S.Saginaw Rd. to Waldo	N	4460	160	93660.00	4360.00	98020.00	1 Sidewalk Ramp
1.3	Waldo Road	35	S.Saginaw Rd. to Centennial	E	8300	2400	174300.00	50400.00	224700.00	
1.3	Whitman Drive	20	Atwell to St.Charles	N	3244	191	68124.00	7011.00	75135.00	3 Sidewalk Ramps
2.1	Northwood Drive	7	Saginaw to Sugnet	E	2340	45	49140.00	2945.00	52085.00	2 Sidewalk Ramps
2.2	Shreeve Street	14	Dauer to Novak Street	S	325	165	6825.00	5465.00	12290.00	2 Sidewalk Ramps
2.2	Sugnet Road	7	Northwood to Whiting	S	710	115	14910.00	4415.00	19325.00	2 Sidewalk Ramp
2.2	Vance Road	19	Rivercrest to Isabella	E	650		13650.00	2000.00	15650.00	2 Sidewalk Ramps
2.2	Vance Road	18	1200 ft. North of Isabella to River	E	2115		44415.00	2000.00	46415.00	2 Sidewalk Ramps
2.2	Wexford Avenue	22	Tibbs to Bayliss	N	615		12915.00	0.00	12915.00	
2.3	Mark Putnam Drive	23	S.Saginaw Rd. to Schuette	S	2180		45780.00	0.00	45780.00	
2.3	Pine Street, E.	21	Patrick to Fifth	SW	800		16800.00	2000.00	18800.00	2 Sidewalk Ramps
2.3	Ridgecrest Drive	13	Waldo to Ridgewood	S			0.00	0.00		Walks Not Req'd.
2.3	Ridgewood Drive	13	Eagle Ridge Research Park	E			0.00	0.00		Walks Not Req'd.
2.3	Schuette Road	23	Mark Putnam to Eastwick Sub.	S	1949		40929.00	0.00	40929.00	
2.3	Schuette Road	23	Eastwick Subdivision No. 1	S			0.00	0.00		Walks Not Req'd.
2.3	Schuette Road	23	Eastwick Subdivision No. 2	S			0.00	0.00		Walks Not Req'd.
2.3	Sixth Street	21	Jefferson to Indian	NW	210	80	4410.00	4680.00	9090.00	3 Sidewalk Ramps
3.1	Albee Lane	18	Isabella to Rumble	E	458	14	9618.00	1294.00	10912.00	1 Sidewalk Ramps
3.1	Applewood Drive	8	Valley to Sugnet	E	2140		44940.00	0.00	44940.00	
3.1	Commerce Drive	33L	Eastman to Jefferson	S	4760	165	99960.00	13465.00	113425.00	10 Sidewalk Ramps
3.1	Ellisena	33L	Joe Mann to Jacobs Drain	E	1460	0	30660.00	0.00	30660.00	
3.1	Fast Ice Drive	24	Bay City Road to Rockwell	W-S	2490	15	52290.00	1315.00	53605.00	1 Sidewalk Ramps
3.1	Henry Street	24	Hemlock to end of court	S	150		3150.00	4000.00	7150.00	4 Sidewalk Ramps
3.1	Highland Drive	6	Moorland to Perrine	E	844	165	17724.00	5465.00	23189.00	2 Sidewalk Ramps
3.1	Hillcrest Road	9	W.Sugnet to N.Saginaw Rd.	W	991		20811.00	0.00	20811.00	
3.1	Norfolk Street	9	Castle to Hampshire	N	530	60	11130.00	1260.00	12390.00	
3.1	North Parkway	9	Dyckman to Crescent	E	1170	100	24570.00	2100.00	26670.00	
3.1	Norwood Drive	5	Campau to end of roadway	N	1063		22323.00	0.00	22323.00	
3.1	Parsons Street	23	Sam to Dick	N	503	26	10563.00	1546.00	12109.00	1 Sidewalk Ramp
3.1	Sam Street	23	Bay City Rd. to Parsons	E	842	25	17682.00	4525.00	22207.00	4 Sidewalk Ramp

2017 CITY COUNCIL SIDEWALK INVENTORY

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PRIOR COM	STREET NAME	SEC	LIMITS	SIDE	FRONTAGE		P.O.	CITY	P.O.	COST		TOTAL	REMARKS
					P.O.	CITY				CITY			
3.1	Shirewood Ln	3	Peachtree Cir. To Whiffletree Ln.	S.	120				2520.00	0.00		2520.00	
3.1	Union Street	16	George to State	S	480		4		10080.00	84.00		10164.00	
3.2	Airport Road	32L	190' E. of Dublin to Eastman	N	10700				224700.00	0.00		224700.00	
3.2	Airport Road	36Li	Stark to Hicks	N	2650	50			55650.00	3050.00		58700.00	2 Sidewalk Ramps
3.2	Alan Ott Drive	33L	Joe Mann to Ted Doan	W	530	0			11130.00	0.00		11130.00	
3.2	Bailey Bridge Road	1	Saginaw to Railroad	E	980	0			20580.00	0.00		20580.00	
3.2	Chippewa River Road	19	Isabella to City Limits	E	480	0			10080.00	0.00		10080.00	
3.2	Clark Road	14H	Sandow to City Limits	S	626	0			13146.00	0.00		13146.00	
3.2	Countryside Drive	12H	Green to Dublin	N	3980				83580.00	0.00		83580.00	
3.2	Diamond Drive	34L	Midfield to Waldo	N	9500	100			199500.00	7100.00		206600.00	5 Sidewalk Ramps
3.2	Elmer Road	13H	Sandow to Glen	N	399	0			8379.00	0.00		8379.00	
3.2	Glen Road	13H	Elmer to Solomon	W	1056	0			22176.00	0.00		22176.00	
3.2	Green Road	12H	Countryside to City Limits	E	2830				59430.00	0.00		59430.00	
3.2	Midfield Lane	34L	Joseph to south end	W	393	20			8253.00	1420.00		9673.00	1 Sidewalk Ramp
3.2	Perrine Road	31	Airport Road to Letts	W	4586	10			96306.00	210.00		96516.00	
3.2	Prairie Creek Drive	13H	Sandow to Sandow	W	1290	0			27090.00	0.00		27090.00	
3.2	Sandow Road	13H	Isabella to City Limits	E	3882	240			81522.00	13040.00		94562.00	8 Sidewalk Ramp
3.2	Soccer Road	34L	Jefferson to Diamond	N	4070	20			85470.00	2420.00		87890.00	2 Sidewalk Ramp
3.2	Solomon Road	13H	Sandow to Glen	S	394	0			8274.00	0.00		8274.00	
3.2	Springfield Drive	13	Gettysburg to N. Plat Line	E	126				2646.00	1000.00		3646.00	1 Sidewalk Ramps
3.2	Sturgeon Road	31L	Wackerly to Letts	W	3600	200			75600.00	7200.00		82800.00	3 Sidewalk Ramps
3.2	T. Moore Drive	33L	Joe Mann to north end	E	775	0			16275.00	0.00		16275.00	
3.2	Ted Doan Drive	33L	T. Moore to Jefferson	S	2110	0			44310.00	0.00		44310.00	
3.3	Fifth Street	21	Grove to Pine	NW	240				5040.00	0.00		5040.00	
3.3	Fourth Street	21	Indian to Grove	NW	240				5040.00	0.00		5040.00	
3.3	Gordonville Road	35	Bridge to S.Saginaw Rd.	NE		500			0.00	10500.00		10500.00	
3.3	Grove Street, E.	21	Third to Sixth	SW	720				15120.00	0.00		15120.00	
3.3	Plumer Street	23	Bay City Rd. to Austin	W	180	100			3780.00	3100.00		6880.00	1 Sidewalk Ramp
4.1	Airfield Lane	14	Grey Ridge to Gary	S	405				8505.00	1000.00		9505.00	1 Sidewalk Ramp
4.1	Albee Lane	18	Isabella to Pinehurst	W	565	10			11865.00	210.00		12075.00	
4.1	Applewood Drive	8	Valley to Sugnet	W	2223				46683.00	0.00		46683.00	
4.1	Arbury Place	15	Bayliss to 470 ft. West	S	470				9870.00	0.00		9870.00	
4.1	Auburn Street	17	Main to Larkin	SE	168	120			3528.00	4520.00		8048.00	2 Sidewalk Ramps
4.1	Avalon Street	3	E.Ln.Winchester #1 to Swede	N	134	75			2814.00	1575.00		4389.00	
4.1	Bay City Road	24	Gerald to E. end of curb	N	155	200			3255.00	5200.00		8455.00	1 Sidewalk Ramp
4.1	Bayberry Lane	4	Wallbridge to Siebert	S	940				19740.00	2000.00		21740.00	2 Sidewalk Ramps
4.1	Beech Street	23	Lemke to Willow	N	1630	0			34230.00	1000.00		35230.00	1 Sidewalk Ramp
4.1	Belmont Street	5	N.Saginaw to Joanne	W	593				12453.00	0.00		12453.00	
4.1	Cambridge Street	15	Dartmouth to E.Ashman	SW	890	230			18690.00	6830.00		25520.00	2 Sidewalk Ramps
4.1	Castle Drive	9	Meadowbrook to Sinclair	E	154	235			3234.00	8935.00		12169.00	4 Sidewalk Ramps
4.1	Christie Court	5	N.Saginaw to Natalie	E	240	100			5040.00	3100.00		8140.00	1 Sidewalk Ramp
4.1	Clover Lane	9	Eastman to Dyckman	S	450				9450.00	2000.00		11450.00	2 Sidewalk Ramps
4.1	Commerce Drive	33L	Eastman to Jefferson	N	4980	140			104580.00	5940.00		110520.00	3 Sidewalk Ramps
4.1	Cook Road	7	W.Sugnet to N.Saginaw	W	1970				41370.00	1000.00		42370.00	1 Sidewalk Ramp
4.1	Cottonwood Street	24	Bay City Rd. to Henry	E	864	0			18144.00	1000.00		19144.00	1 Sidewalk Ramp
4.1	Cottonwood Street	24	Bay City Rd. to Cobb	E	879	30			18459.00	3630.00		22089.00	3 Sidewalk Ramp
4.1	Crescent Drive	9	Dyckman to N.Saginaw Rd.	N	1120	282			23520.00	10922.00		34442.00	5 Sidewalk Ramps
4.1	Crescent Drive	9	N.Saginaw Rd. to Meadowbrook	N	1520	350			31920.00	12350.00		44270.00	5 Sidewalk Ramps
4.1	Cypress Street	24	Bay City Rd. to Henry	W	594	72			12474.00	1512.00		13986.00	
4.1	Darby Street	11	Lawndale to McGill	S	385	95			8085.00	1995.00		10080.00	
4.1	Dauer Street	14	E.Ashman to Schreeve	W	100				2100.00	1000.00		3100.00	1 Sidewalk Ramps
4.1	Dilloway Drive	4	Siebert to Nakoma	S	740	560			15540.00	13760.00		29300.00	2 Sidewalk Ramps
4.1	Discovery Way	22	Washington to Saginaw	S	2060	50			43260.00	3050.00		46310.00	2 Sidewalk Ramps
4.1	Dublin Avenue	1H	Saginaw to Wackerly	W	3800	100			79800.00	2100.00		81900.00	
4.1	Dublin Avenue	7	Plumtree to Countryide	E	1252	33			26292.00	1693.00		27985.00	1 Sidewalk Ramps
4.1	Dublin Avenue	7	Countryside to Rail-Trail	E	2009	114			42189.00	2394.00		44583.00	
4.1	Dyckman Road	9	W.Sugnet to Crescent	E	580	400			12180.00	12400.00		24580.00	4 Sidewalk Ramps
4.1	Eastman Road	9	W.St.Andrews to W.Sugnet	E	1660				34860.00	5000.00		39860.00	5 Sidewalk Ramps
4.1	Edwin Street	15	Cambridge to Roman	S	582				12222.00	0.00		12222.00	
4.1	Elisenal	33L	Joe Mann to Jacobs Drain	W	1500				31500.00	0.00		31500.00	
4.1	Evamar Drive	4	Bayberry to Siebert	N	608				12768.00	1000.00		13768.00	1 Sidewalk Ramp

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PRIOR	Page 37					FRONTAGE			COST			
CO	ST NAME	SEC.	LIMITS	SIDE	P.O.	CITY	P.O.	CITY	TOTAL		REMARKS	
4.1	Fast Ice Drive	24	Bay City Road to Rockwell	E-N	3520	40	73920.00	2840.00	76760.00	2	Sidewalk Ramps	
4.1	Foster Road	2	Deerwood Cir to Brookfield	E	290	10	6090.00	1210.00	7300.00	1	Sidewalk Ramp	
4.1	Gardenbrook Drive	2	Cranbrook to Brookfield	E	690		14490.00	0.00	14490.00			
4.1	Gary Street	14	Airfield to Dawn	E	620		13020.00	1000.00	14020.00	1	Sidewalk Ramp	
4.1	Glencoe Street	5	N.Saginaw Rd. to Joanne	W	529		11109.00	0.00	11109.00			
4.1	Hancock Street	13	Jay to West end of roadway	S	120		2520.00	1000.00	3520.00	1	Sidewalk Ramp	
4.1	Hancock Street	13	Clay to Lee	N	150	13	3150.00	1273.00	4423.00	1	Sidewalk Ramp	
4.1	Harcres Drive	5	Eastman to E.Ln.Harcres #3	N	330		6930.00	0.00	6930.00			
4.1	Haskin Drive	6	Perrine to Sturgeon Creek	N	764	99	16044.00	2079.00	18123.00			
4.1	Highland Drive	6	Moorland to Perrine	W	791	100	16611.00	2100.00	18711.00			
4.1	Hillcrest Road	9	W.Sugnet to N.Saginaw Rd.	E	1060	70	22260.00	1470.00	23730.00			
4.1	Hubbard Street	17	W.Main to Buttles	SE	240	60	5040.00	2260.00	7300.00	1	Sidewalk Ramp	
4.1	Joe Mann	33L	Wal-Mart to T Moore Drive	N	340		7140.00	2000.00	9140.00	2	Sidewalk Ramp	
4.1	Joseph Drive	34L	Jefferson to Midfield	N	2640	60	55440.00	2260.00	57700.00	1	Sidewalk Ramp	
4.1	Lemke Street	23	Beech to Bay City Rd.	E	610		12810.00	0.00	12810.00			
4.1	Leonard Lane	9	W.St.Andrews to Woodlawn	S	693	142	14553.00	4982.00	19535.00	2	Sidewalk Ramps	
4.1	Loons Drive	21	Buttles to Lyon	N	0	470	0.00	11870.00	11870.00	2	Sidewalk Ramps	
4.1	McGill Street	11	Ashman to Darby	W	360		7560.00	0.00	7560.00			
4.1	McGregor Street	17	E. Park to W. Park	S	250	135	5250.00	4835.00	10085.00	2	Sidewalk Ramps	
4.1	Milford Street	11	Ashman to Blairmont	W	334		7014.00	0.00	7014.00			
4.1	Nickels Street, E	16	Louanna to Rodd	SW	147	147	3087.00	4087.00	7174.00	1	Sidewalk Ramps	
4.1	Norfolk Street	9	Castle to Hampshire	S	491	60	10311.00	1260.00	11571.00			
4.1	North Parkway	9	Dyckman to Crescent	W	948	100	19908.00	2100.00	22008.00			
4.1	Norwood Drive	5	Campau to end of roadway	S	1130		23730.00	2000.00	25730.00	2	Sidewalk Ramps	
4.1	Orchard Drive	17	W.Main to W.St.Andrews	E	650		13650.00	1000.00	14650.00	1	Sidewalk Ramp	
4.1	Orchard Drive	17	W.St.Andrews to W.Sugnet	E	1172	1610	24612.00	35810.00	60422.00	2	Sidewalk Ramps	
4.1	Orchard Drive	8	W.Sugnet to N.Saginaw Rd.	E	2377		49917.00	0.00	49917.00			
4.1	Parsons Street	23	Sam to Dick	S	553		11613.00	0.00	11613.00			
4.1	Pine Street, E.	21	Rodd to Fournie	SW	1200		25200.00	1000.00	26200.00	1	Sidewalk Ramp	
4.1	Plymouth Park Dr.	10	Plymouth Park to Swede	N	453		9513.00	0.00	9513.00			
4.1	Quincy Drive	13	Clay to Lee	N	31		651.00	0.00	651.00			
4.1	Reardon Street	16	Allen to Baker	W	176		3696.00	0.00	3696.00			
4.1	Revere Street	17	Main to West Park	W	166	279	3486.00	5859.00	9345.00			
4.1	Rodd Street	15	S.Saginaw Rd. to Cambridge	NW	140	100	2940.00	2100.00	5040.00			
4.1	Saginaw Rd., N.	7	Dublin to Cook	S	2800	1400	58800.00	30400.00	89200.00	1	Sidewalk Ramp	
4.1	Sam Street	23	Bay City Rd. to Parsons	W	844	5	17724.00	1105.00	18829.00	1	Sidewalk Ramp	
4.1	Smith Road	18	Isabella to Hignite	E	1060	82	22260.00	3722.00	25982.00	2	Sidewalk Ramps	
4.1	Springfield Drive	13	Gettysburg to N. Plat Line	W	180	10	3780.00	210.00	3990.00			
4.1	Stark Road	1H	Wackerly to City Limit	E	480	10	10080.00	1210.00	11290.00	1	Sidewalk Ramps	
4.1	Sugnet Road, W.	8	Cook to Eastman	S	3503	1797	73563.00	43737.00	117300.00	6	Sidewalk Ramps	
4.1	Swede Road	2	Wildwood to E.Wackerly	E	350		7350.00	0.00	7350.00			
4.1	Union Street	16	Fitzhugh to Gordon	S	240		5040.00	3000.00	8040.00	3	Sidewalk Ramps	
4.1	Union Street	16	Gordon to Ashman	N	190		3990.00	0.00	3990.00			
4.1	Universal Drive	6	Dublin to Hedgewood	S	247		5187.00	0.00	5187.00			
4.1	Vance Road	19	Cedar to N. end curbs	E	605		12705.00	1000.00	13705.00	1	Sidewalk Ramps	
4.1	Wackerly Road, W.	31L	Dublin to Perrine	N	3180		66780.00	0.00	66780.00			
4.1	Wackerly Road, W.	31L	Perrine to Sturgeon Creek	N	1280	860	26880.00	18060.00	44940.00			
4.1	Wackerly Road, W.	32L	Sturgeon Road to Fairview Inn	N	4350		91350.00	1000.00	92350.00	1	Sidewalk Ramps	
4.1	Walsh Street	15	E.Patrick to Colorado	W	62	62	1302.00	2302.00	3604.00	1	Sidewalk Ramp	
4.1	Washington Street	15	E.Patrick to E.Haley	E	820		17220.00	1000.00	18220.00	1	Sidewalk Ramp	
4.1	Wheeler Road, E.	3	Jefferson to Washington	N	305	2178	6405.00	49738.00	56143.00	4	Sidewalk Ramps	
4.1	Wheeler Road, W.	9	N.Saginaw Rd. to Tucker	S		315	0.00	8615.00	8615.00	2	Sidewalk Ramps	
4.1	Wheeler Road, W.	4	Russell to Jefferson	N	519	2595	10899.00	56495.00	67394.00	2	Sidewalk Ramps	
4.1	Wingate Road	11	Hillgrove to Jenkins	N	90	90	1890.00	1890.00	3780.00			
4.1	Woodlawn Street	9	N.Saginaw Rd. to W.Sugnet	W	475	133	9975.00	2793.00	12768.00			
4.2	Airport Road	36Li	Stark to Hicks	S	2700	100	56700.00	3100.00	59800.00	1	Sidewalk Ramp	
4.2	Alan Ott Drive	33L	Joe Mann to Ted Doan	E	501	0	10521.00	0.00	10521.00			
4.2	Ashman Street	12	Waldo to Rockwell	N	1515	2570	31815.00	53970.00	85785.00			
4.2	Bailey Bridge Road	1	Saginaw to Railroad	W	940	0	19740.00	0.00	19740.00			
4.2	Bay City Road	23	Walter to Waldo	N	413	1255	8673.00	26355.00	35028.00			
4.2	Bay City Road	24	Gerald to 130' West	N	130		2730.00	1000.00	3730.00	1	Sidewalk Ramp	

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PRIOR COM	STREET NAME	SEC	LIMITS	SIDE	FRONTAGE		P.O.	CITY	P.O.	CITY	TOTAL	REMARKS
					P.O.	CITY						
4.2	Bay City Road	24	end of curb to Rockwell	N	2525				53025.00	1000.00	54025.00	1 Sidewalk Ramp
4.2	Bay City Road	19W	Rockwell to City Limits	S	2000	1200			42000.00	25200.00	67200.00	
4.2	Bayliss Street	15	Patrick to Haley	W	1030				21630.00	4000.00	25630.00	4 Sidewalk Ramps
4.2	Chippewa River Road	24H	Isabella to City Limits	W	480	0			10080.00	0.00	10080.00	
4.2	Cinema Drive	33L	Airport to Joe Mann	W	820				17220.00	0.00	17220.00	
4.2	Clark Road	14H	Sandow to City Limits	N	626	0			13146.00	0.00	13146.00	
4.2	Clay Street	13	Hancock to North end of road	E	114	10			2394.00	2210.00	4604.00	2 Sidewalk Ramps
4.2	Cook Road	8	Tittabawassee to Main	E		620			0.00	13020.00	13020.00	
4.2	Cook Road	8	Main to W. Sugnet	E	2180				45780.00	1000.00	46780.00	1 Sidewalk Ramp
4.2	Countryside Drive	12H	Green to Dublin	S	3920				82320.00	0.00	82320.00	
4.2	Diamond Drive	34L	Midfield to Waldo	S	0	9500			0.00	199500.00	199500.00	
4.2	Eastlawn Drive	14	Swede to Abbott	S	2465				51765.00	2000.00	53765.00	2 Sidewalk Ramps
4.2	Eastlawn Drive	14	Abbott to Waldo	S	2750				57750.00	1000.00	58750.00	1 Sidewalk Ramp
4.2	Eastman Road	33	Joe Mann to City Limits	E	1543	0			32403.00	5000.00	37403.00	5 Sidewalk Ramp
4.2	Elmer Road	13H	Sandow to Glen	S	459	0			9639.00	0.00	9639.00	
4.2	Glen Road	13H	Elmer to Solomon	E	1052	120			22092.00	2520.00	24612.00	
4.2	Green Road	12H	Countryside to City Limits	W	2890				60690.00	0.00	60690.00	
4.2	Jefferson Avenue	33L	Joe Mann to Broadhead	W	1010	50			21210.00	3050.00	24260.00	2 Sidewalk Ramp
4.2	Main Street, E.	21	Cronkright to State	SW		690			0.00	16490.00	16490.00	2 Sidewalk Ramps
4.2	Midfield Lane	34L	Joseph to south end	E	393	20			8253.00	1420.00	9673.00	1 Sidewalk Ramp
4.2	Natalie Street	5	Christie to Idle Acres No. 2	S	470				9870.00	0.00	9870.00	
4.2	Northwood Drive	7	Saginaw to Sugnet	W	2340	45			49140.00	2945.00	52085.00	2 Sidewalk Ramps
4.2	Perrine Road	32	Airport Road to Letts	E	4450	30			93450.00	2630.00	96080.00	2 Sidewalk Ramps
4.2	Prairie Creek Drive	13H	Sandow to Sandow	E	1443	0			30303.00	0.00	30303.00	
4.2	Ridgewood Drive	13	Patrick to 653 ft. North	W	630				13230.00	0.00	13230.00	
4.2	Rockwell Drive	24	Bay City Rd. to 1500 ft. South	W	1330	170			27930.00	3570.00	31500.00	
4.2	Rockwell Drive	19W	Bay City Rd. to James Savage	E	1400	100			29400.00	2100.00	31500.00	
4.2	Saginaw Rd., N.	1H	Dublin to City Limits	S	800	600			16800.00	13600.00	30400.00	1 Sidewalk Ramp
4.2	St. Andrews Rd., W	17	Orchard to Eastman	S	2850				59850.00	1000.00	60850.00	1 Sidewalk Ramp
4.2	Sandow Road	13H	Isabella to City Limits	W	3005	75			63105.00	3575.00	66680.00	2 Sidewalk Ramp
4.2	Shreeve Street	14	Dauer to Novak Street	N	205	280			4305.00	7880.00	12185.00	2 Sidewalk Ramp
4.2	Soccer Road	34L	Jefferson to Diamond	S	0	4090			0.00	86890.00	86890.00	1 Sidewalk Ramp
4.2	Solomon Road	13H	Sandow to Glen	N	454	0			9534.00	0.00	9534.00	
4.2	Sturgeon Road	32L	Wackerly to Letts	E	3600	200			75600.00	7200.00	82800.00	3 Sidewalk Ramps
4.2	Sugnet Road, W.	9	Eastman to N. Saginaw Rd.	S	2860	165			60060.00	5465.00	65525.00	2 Bridges Req'd.
4.2	Sugnet Road	7	Northwood to Whiting	N	700	110			14700.00	4310.00	19010.00	2 Sidewalk Ramps
4.2	Swede Road	14	E. Patrick to Eastlawn	E	2560				53760.00	3000.00	56760.00	3 Sidewalk Ramps
4.2	T. Moore Drive	33L	Joe Mann to north end	W	840	0			17640.00	0.00	17640.00	
4.2	Ted Doan Drive	33L	T. Moore to Jefferson	N	2196	0			46116.00	0.00	46116.00	
4.2	Union Street	16	George to State	N	480	4			10080.00	84.00	10164.00	
4.2	Vance Road	13	Chippewassee Trail to 1/8 line	W	3385				71085.00	0.00	71085.00	
4.2	Wackerly Road, E.	34L	Jefferson to Swede	N	5327				111867.00	0.00	111867.00	
4.2	Wackerly Road, W.	33L	Eastman to Jefferson	N	5280				110880.00	1000.00	111880.00	1 Sidewalk Ramp
4.2	Wackerly Road, W.	36Li	Dublin to Stark	N	4900	500			102900.00	11500.00	114400.00	1 Sidewalk Ramp
4.2	Waldo Road	13	E. Patrick to E. Ashman	E	5180				108780.00	2000.00	110780.00	2 Sidewalk Ramps
4.2	Waldo Road	12	Mark Twain to Wheeler	E	1560	70			32760.00	1470.00	34230.00	
4.2	Wexford Avenue	22	Jefferson to Lincoln	S	180				3780.00	0.00	3780.00	
4.2	Wexford Avenue	22	Tibbs to Bayliss	S	625				13125.00	0.00	13125.00	
4.2	Wheeler Road, E.	2	Butterfield to Exit Ramp	N	825	15			17325.00	1315.00	18640.00	1 Sidewalk Ramps
4.2	Wildes Street	18	Isabella to Cones Court	W	150	53			3150.00	2113.00	5263.00	1 Sidewalk Ramps
4.3	Atwell Drive	20	Pine River Rd. to Whitman	E	1440				30240.00	0.00	30240.00	
4.3	Austin Street	21	Indian to Jefferson	SW	205	100			4305.00	4100.00	8405.00	2 Sidewalk Ramps
4.3	Austin Street	22	Jefferson to Pershing	S	590				12390.00	2000.00	14390.00	2 Sidewalk Ramps
4.3	Austin Street	23	S. Saginaw Rd. to Bay City Rd.	S	1321	715			27741.00	19015.00	46756.00	4 Sidewalk Ramps
4.3	Barth Street	22	Pershing to Bayliss	N	550				11550.00	0.00	11550.00	
4.3	Bay City Road	23	S. Saginaw to Burgess	N	430	90			9030.00	1890.00	10920.00	
4.3	Bay City Road	23	Burgess to Walter	N	870	450			18270.00	12450.00	30720.00	3 Sidewalk Ramps
4.3	Bayliss Street	15	Barth to Patrick	W	1170				24570.00	6000.00	30570.00	6 Sidewalk Ramps
4.3	Benson Street	21	Crissey to River	NW	140	596			2940.00	12516.00	15456.00	
4.3	Currie Parkway	17	Isabella to Main	N	0	4900			0.00	102900.00	102900.00	
4.3	Fifth Street	21	Grove to Pine	SE	240				5040.00	0.00	5040.00	

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PRIOR COM	STREET NAME	SEC	LIMITS	SIDE	FRONTAGE		P.O.	CITY	P.O.	CITY	TOTAL	REMARKS
					P.O.	CITY						
4.3	Fourth Street	21	Indian to Grove	NW	240				5040.00	0.00	5040.00	
4.3	Grove Street, E.	21	Third to Sixth	NE	480				10080.00	0.00	10080.00	
4.3	Indian Street, E.	21	Third to Sixth	NE	300				6300.00	6000.00	12300.00	6 Sidewalk Ramps
4.3	Isabella Road	19	Vance to Currie Pkwy	S	5015	395			105315.00	13295.00	118610.00	5 Sidewalk Ramps
4.3	Isabella Road	20	Currie Parkway to W.Main	S		6000			0.00	126000.00	126000.00	
4.3	Isabella Road	24H	Vance to 1/2 mile west	S	2600	0			54600.00	3000.00	57600.00	3 Sidewalk Ramps
4.3	James Savage Road	22	Lyon to Washington	N		260			0.00	5460.00	5460.00	
4.3	James Savage Road	22	Washington to S.Saginaw Rd.	N		1800			0.00	38800.00	38800.00	1 Sidewalk Ramp
4.3	James Savage Road	23	S.Saginaw Rd. to Waldo	N		5950			0.00	126950.00	126950.00	2 Sidewalk Ramps
4.3	James Savage Road	24	Waldo to Rockwell	N		5440			0.00	115240.00	115240.00	1 Sidewalk Ramp
4.3	Jefferson Avenue	33L	Broadhead to Letts	W	2618	0			54978.00	1000.00	55978.00	1 Sidewalk Ramp
4.3	Lyon Road	22	Carpenter to Washington	N	0	2610			0.00	61810.00	61810.00	7 Sidewalk Ramps
4.3	Lyon Road	22	Haley to Pine	N	0	1290			0.00	31090.00	31090.00	4 Sidewalk Ramps
4.3	Main Street, W.	17	Orchard to Cook	SW		3065			0.00	64365.00	64365.00	
4.3	Main Street, W.	17	Currie Pkwy to Orchard	SW		2625			0.00	55125.00	55125.00	
4.3	Mark Putnam Drive	23	S.Saginaw Rd. to Schuette	N	2240				47040.00	0.00	47040.00	
4.3	Patrick Road, E.	22	Jefferson to Washington	S	2300				48300.00	5000.00	53300.00	5 Sidewalk Ramps
4.3	Patrick Road, E.	22	Washington to S.Saginaw Rd.	S	1225				25725.00	6000.00	31725.00	6 Sidewalk Ramps
4.3	Patrick Road, E.	22	S.Saginaw Rd. to Waldo	S	5922	270			124362.00	8670.00	133032.00	3 Sidewalk Ramps
4.3	Patrick Road, E.	24	Waldo to East City Limits	S	4800	445			100800.00	12345.00	113145.00	3 Sidewalk Ramps
4.3	Patrick Road, W.	21	Haley to Jefferson	SE	0	2240			0.00	54040.00	54040.00	7 Sidewalk Ramps
4.3	Pershing Street	22	Austin to Barth	W	770	50			16170.00	2050.00	18220.00	1 Sidewalk Ramps
4.3	Pine River Road	20	Grey to Atwell	S	5000				105000.00	0.00	105000.00	
4.3	Pine Street, E.	21	Patrick to Fifth	NE	920				19320.00	2000.00	21320.00	2 Sidewalk Ramps
4.3	Plumer Street	23	Bay City Rd. to Austin	E	190	90			3990.00	2890.00	6880.00	1 Sidewalk Ramp
4.3	Poseyville Road	21	City Limits to Ellsworth	E	2166	2700			45486.00	56700.00	102186.00	
4.3	Ridgecrest Drive	13	Waldo to Ridgewood	N					0.00	0.00		Walks Not Req'd.
4.3	Ridgewood Drive	13	Eagle Ridge Research Park	W					0.00	0.00		Walks Not Req'd.
4.3	Saginaw Rd., S.	22	Bay City Rd. to 1st RR Track	W	2225	190			46725.00	3990.00	50715.00	
4.3	Saginaw Rd., S.	22	E. Patrick to Bay City Road	SW	1915	580			40215.00	14180.00	54395.00	2 Sidewalk Ramps
4.3	Saginaw Rd., S.	27	1st RR Track to Salzburg	W	5160	140			108360.00	2940.00	111300.00	
4.3	Saginaw Rd., S.	35	Salzburg to City Limits	SW	6430	530			135030.00	12130.00	147160.00	1 Sidewalk Ramp
4.3	St.Andrews Rd., W	16	Helen to Saginaw	N	3990				83790.00	2000.00	85790.00	2 Sidewalk Ramps
4.3	Salzburg Road	35	S.Saginaw Rd. to Waldo	S	4490	165			94290.00	4465.00	98755.00	1 Sidewalk Ramp
4.3	Schuette Road	23	Mark Putnam to Eastwick Sub.	N	1773				37233.00	2000.00	39233.00	2 Sidewalk Ramps
4.3	Schuette Road	23	Eastwick Subdivision No. 1	N					0.00	0.00		Walks Not Req'd.
4.3	Schuette Road	23	Eastwick Subdivision No. 2	N					0.00	0.00		Walks Not Req'd.
4.3	Sixth Street	21	Jefferson to Indian	SE	316	70			6636.00	3470.00	10106.00	2 Sidewalk Ramps
4.3	St.Charles Street	20	Whitman to Benson	W	231	680			4851.00	16280.00	21131.00	2 Sidewalk Ramps
4.3	Waldo Road	35	S.Saginaw Rd. to Centennial	W	8300	2400			174300.00	54400.00	228700.00	4 Sidewalk Ramp
4.3	Waldo Road	35	200 ft. S. of Cobb to Centennial	W	400				8400.00	0.00	8400.00	Sidewalk Ramp
4.3	Waldo Road	23	Yale to Patrick	W	808	760			16968.00	19960.00	36928.00	4 Sidewalk Ramp
4.3	Whitman Drive	20	Atwell to St.Charles	S	3700				77700.00	0.00	77700.00	
5	Albee Street	18	Rumple to Pinehurst	E	58	10			1218.00	1210.00	2428.00	1 Sidewalk Ramp
5	Ashly Court	4	Harwood to end of ct	N	193				4053.00	0.00	4053.00	
5	Ashly Court	4	Harwood to end of ct	S	191				4011.00	0.00	4011.00	
5	Berkshire Court	9	Crescent to end of court	E	756	15			15876.00	1315.00	17191.00	1 Sidewalk Ramp
5	Berkshire Court	9	Crescent to end of court	W	782				16422.00	1000.00	17422.00	1 Sidewalk Ramp
5	Bond Court	9	Crescent to end of court	E	356				7476.00	1000.00	8476.00	1 Sidewalk Ramp
5	Bond Court	9	Crescent to end of court	W	378				7938.00	1000.00	8938.00	1 Sidewalk Ramp
5	Bradfield Street	18	Smith to end of roadway	S	338	100			7098.00	2100.00	9198.00	
5	Bradfield Street	18	Smith to end of roadway	N	441	78			9261.00	1638.00	10899.00	
5	Bristol Court	9	Crescent to end of court	E	290				6090.00	0.00	6090.00	
5	Bristol Court	9	Crescent to end of court	W	237	73			4977.00	1533.00	6510.00	
5	Burrell Court	9	Eastman to end of court	N	505				10605.00	0.00	10605.00	
5	Burrell Court	9	Eastman to end of court	S	491	10			10311.00	210.00	10521.00	
5	Campbell Court, E	10	Dartmouth to end of court	N	191				4011.00	0.00	4011.00	
5	Campbell Court, E	10	Dartmouth to end of court	S	143				3003.00	0.00	3003.00	
5	Centennial Drive	24	Waldo to end of court	N					0.00	0.00		Walks Not Req'd.
5	Centennial Drive	24	Waldo to end of court	S					0.00	0.00		Walks Not Req'd.
5	Charles Street	23	Sam to 300 ft. East	N	265				5565.00	0.00	5565.00	

2017 CITY COUNCIL SIDEWALK INVENTORY

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PRIOR CO	STREET NAME	SEC	LIMITS	SIDE	FRONTAGE		P.O.	CITY	P.O.	COST		TOTAL	REMARKS
					P.O.	CITY				CITY			
5	Charles Street	23	Sam to 300 ft. East	S	267	60			5607.00	1260.00		6867.00	
5	Chelsea Court	9	N.Saginaw to end of court	E	415				8715.00	0.00		8715.00	
5	Chelsea Court	9	N.Saginaw to end of court	W	420	15			8820.00	315.00		9135.00	
5	Christie Court	5	Natalie to end of court	E	580				12180.00	2000.00		14180.00	2 Sidewalk Ramps
5	Christie Court	5	Natalie to end of court	W	574				12054.00	0.00		12054.00	
5	Clover Court	9	Dyckman to end of court	N	196				4116.00	1000.00		5116.00	1 Sidewalk Ramp
5	Clover Court	9	Dyckman to end of court	S	120	75			2520.00	2575.00		5095.00	1 Sidewalk Ramp
5	Colorado Court	15	Walsh to end of court	S	520	0			10920.00	1000.00		11920.00	1 Sidewalk Ramp
5	Commerce Court	33L	Commerce Dr. to end of court	E	670	0			14070.00	0.00		14070.00	
5	Commerce Court	33L	Commerce Dr. to end of court	W	690	0			14490.00	0.00		14490.00	
5	Cones Court	18	Wildes to end of court	S	52	60			1092.00	1260.00		2352.00	
5	Cottonwood Street	24	Cobb to South End	W	125	0			2625.00	0.00		2625.00	
5	Cottonwood Street	24	Cobb to South End	E	131	0			2751.00	0.00		2751.00	
5	Crescent Court	9	Dyckman to end of court	N	325	10			6825.00	210.00		7035.00	
5	Crescent Court	9	Dyckman to end of court	S	319				6699.00	1000.00		7699.00	1 Sidewalk Ramp
5	Crestwood Court	4	Siebert to end of court	N	283				5943.00	0.00		5943.00	
5	Crestwood Court	4	Siebert to end of court	S	267				5607.00	0.00		5607.00	
5	Darby Court	11	Lawndale to end of court	N	60				1260.00	1000.00		2260.00	1 Sidewalk Ramp
5	Darby Court	11	Lawndale to end of court	S	100				2100.00	1000.00		3100.00	1 Sidewalk Ramp
5	Dartmouth Court	10	E.St.Andrews to end of court	E	240	50			5040.00	1050.00		6090.00	
5	Dartmouth Court	10	E.St.Andrews to end of court	W	240	50			5040.00	1050.00		6090.00	
5	Dauer Court	14	Schreeve to end of court	W	281	25			5901.00	1525.00		7426.00	1 Sidewalk Ramps
5	Deerfield Court	4	Siebert to end of court	N	130				2730.00	0.00		2730.00	
5	Deerfield Court	4	Siebert to end of court	S	145				3045.00	0.00		3045.00	
5	Gerald Court	24	Bay City Rd. to end of court	E	613				12873.00	0.00		12873.00	
5	Gerald Court	24	Bay City Rd. to end of court	W	521	90			10941.00	1890.00		12831.00	
5	Gladding Court	9	Crescent to end of court	E	662				13902.00	0.00		13902.00	
5	Gladding Court	9	Crescent to end of court	W	610				12810.00	0.00		12810.00	
5	Grant Lane	14	Waldo to West end of roadway	N	835				17535.00	0.00		17535.00	
5	Grant Lane	14	Waldo to West end of roadway	S	1152				24192.00	0.00		24192.00	
5	Grove Court	21	Third to end of court	N		240			0.00	5040.00		5040.00	
5	Grove Court	21	Third to end of court	S		240			0.00	5040.00		5040.00	
5	Hampden Court	9	Meadowbrook to end of court	N	520	80			10920.00	1680.00		12600.00	
5	Hampden Court	9	Meadowbrook to end of court	S	234	10			4914.00	210.00		5124.00	
5	Hannah Court	10	Cambridge to end of court	S	249				5229.00	0.00		5229.00	
5	Hill Court	16	W.St.Andrews to end of court	E	130	75			2730.00	1575.00		4305.00	
5	Hill Court	16	W.St.Andrews to end of court	W	100	75			2100.00	1575.00		3675.00	
5	Huron Drive	10	Meadowbrook to end of court	E	580	80			12180.00	1680.00		13860.00	
5	Huron Drive	10	Meadowbrook to end of court	W	580	95			12180.00	2995.00		15175.00	1 Sidewalk Ramp
5	Kent Street	23	Bay City Road to South End	E	1190				24990.00	0.00		24990.00	
5	Kent Street	23	Bay City Road to South End	W	1196				25116.00	0.00		25116.00	
5	Kilt Court	6	Highland to end of court	N	150	75			3150.00	1575.00		4725.00	
5	Kilt Court	6	Highland to end of court	S	160	75			3360.00	1575.00		4935.00	
5	Kingsbury Court	4	Siebert to end of court	N	291				6111.00	0.00		6111.00	
5	Kingsbury Court	4	Siebert to end of court	S	289				6069.00	0.00		6069.00	
5	Knollwood Court	4	Siebert to end of court	N	350				7350.00	0.00		7350.00	
5	Knollwood Court	4	Siebert to end of court	S	350				7350.00	0.00		7350.00	
5	Koerner Court	10	Dartmouth to end of court	N	348	70			7308.00	1470.00		8778.00	
5	Koerner Court	10	Dartmouth to end of court	S	232	70			4872.00	1470.00		6342.00	
5	Laughton Drive	13H	Isabella to end of street	E	545	0			11445.00	0.00		11445.00	
5	Laughton Drive	13H	Isabella to end of street	W	545	0			11445.00	0.00		11445.00	
5	Longview Street	23	Bay City Rd. to end of road	E	1053	60			22113.00	1260.00		23373.00	
5	Longview Street	23	Bay City Rd. to end of road	W	1025	60			21525.00	1260.00		22785.00	
5	Lucky Court	14	Airfield Lane to end of court	E	362				7602.00	0.00		7602.00	
5	Lucky Court	14	Airfield Lane to end of court	W	140				2940.00	0.00		2940.00	
5	Marvo Court	6	Sturgeon Creek to end of court	N	205				4305.00	0.00		4305.00	
5	Marvo Court	6	Sturgeon Creek to end of court	S	290				6090.00	0.00		6090.00	
5	Novak Street	14	E.Ashman to end of court	W	261				5481.00	0.00		5481.00	
5	Novak Street	14	E.Ashman to end of court	E	1112				23352.00	0.00		23352.00	
5	Ottawa Court	10	Meadowbrook to end of court	E	115				2415.00	1000.00		3415.00	1 Sidewalk Ramp
5	Ottawa Court	10	Meadowbrook to end of court	W	245	60			5145.00	2260.00		7405.00	1 Sidewalk Ramp

2017 CITY COUNCIL SIDEWALK INVENTORY

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PRIOR CO	STREET NAME	SEC	LIMITS	SIDE	FRONTAGE		P.O.	CITY	P.O.	COST		TOTAL	REMARKS
					P.O.	CITY				CITY			
5	Ottawa Street	10	Seminole to end of street	E	137	0			2877.00	1000.00		3877.00	1 Sidewalk Ramp
5	Parsons Court	23	Dick Street to end of court	N	613	10			12873.00	1210.00		14083.00	1 Sidewalk Ramp
5	Parsons Court	23	Dick Street to end of court	S	602				12642.00	0.00		12642.00	
5	Paul Court	9	Leonard to end of court	N	105				2205.00	0.00		2205.00	
5	Paul Court	9	Leonard to end of court	S	141	85			2961.00	1785.00		4746.00	
5	Pepperidge Court	4	Siebert to end of court	N	380				7980.00	0.00		7980.00	
5	Pepperidge Court	4	Siebert to end of court	S	310				6510.00	0.00		6510.00	
5	Pfeiffer Court	6	Perrine to end of court	N	576				12096.00	0.00		12096.00	
5	Pfeiffer Court	6	Perrine to end of court	S	264				5544.00	0.00		5544.00	
5	Post Street	17	W.Main to end of street	W	320				6720.00	0.00		6720.00	
5	Reardon Court	16	George to end of court	N	78				1638.00	0.00		1638.00	
5	Reardon Court	16	George to end of court	S	82				1722.00	0.00		1722.00	
5	Rhyne Lane	7	Cook Road to End	N	345	5			7245.00	105.00		7350.00	
5	Rhyne Lane	7	Cook Road to End	S	465	5			9765.00	105.00		9870.00	
5	Richard Court	16	Manor to end of court	N	292	10			6132.00	210.00		6342.00	
5	Richard Court	16	Manor to end of court	S	300	85			6300.00	1785.00		8085.00	
5	Ridgewood Drive	13	E.Ashman to end of street	E	860				18060.00	0.00		18060.00	
5	Ridgewood Drive	13	E.Ashman to end of street	W	850				17850.00	0.00		17850.00	
5	Roanoke Court	9	Crescent to end of court	E	200				4200.00	0.00		4200.00	
5	Roanoke Court	9	Crescent to end of court	W	183				3843.00	0.00		3843.00	
5	Robin Court	6	Bluebird to end of court	E	255				5355.00	0.00		5355.00	
5	Robin Court	6	Bluebird to end of court	W	240				5040.00	0.00		5040.00	
5	Ross Court	16	Mertz to end of street	SE	65	65			1365.00	1365.00		2730.00	
5	Rowe Court	19	Isabella Road to end of court	E	340				7140.00	0.00		7140.00	
5	Rowe Court	19	Isabella Road to end of court	W	325				6825.00	0.00		6825.00	
5	Rumple Court	18	Albee to end of court	N	400				8400.00	0.00		8400.00	
5	Rumple Court	18	Albee to end of court	S	400				8400.00	0.00		8400.00	
5	Sam Street	23	Parsons to end of street	E	280	10			5880.00	1210.00		7090.00	1 Sidewalk Ramp
5	Sam Street	23	Parsons to end of street	W	264				5544.00	0.00		5544.00	
5	Sandy Ridge Court	9	Leonard to end of court	N&S	520				10920.00	0.00		10920.00	
5	Sharon Court	11	Sharon Rd. to end of court	N	145	75			3045.00	1575.00		4620.00	
5	Sharon Court	11	Sharon Rd. to end of court	S	145	75			3045.00	1575.00		4620.00	
5	Shawnee Court	10	Meadowbrook to end of court	E	228	75			4788.00	1575.00		6363.00	
5	Shawnee Court	10	Meadowbrook to end of court	W	258	75			5418.00	1575.00		6993.00	
5	Sherwood Court	9	Crescent to end of court	E	330				6930.00	0.00		6930.00	
5	Sherwood Court	9	Crescent to end of court	W	330	10			6930.00	210.00		7140.00	
5	Snowfield Court	8	Sugnet to end of ct.	E	1094				22974.00	0.00		22974.00	
5	Snowfield Court	8	Sugnet to end of ct.	W	1026				21546.00	0.00		21546.00	
5	Sterling Drive	4	Siebert to East end of street	N	760				15960.00	1000.00		16960.00	1 Sidewalk Ramp
5	Sterling Drive	4	Siebert to East end of street	S	598				12558.00	1000.00		13558.00	1 Sidewalk Ramp
5	Terra Drive	8	Arbor to end of street	S	232				4872.00	0.00		4872.00	
5	Thurlow Court	16	Williams to end of court	SE	146	65			3066.00	2365.00		5431.00	1 Sidewalk Ramp
5	Trinity Court	9	N.Saginaw Rd. to end of court	N	399	70			8379.00	1470.00		9849.00	
5	Trinity Court	9	N.Saginaw Rd. to end of court	S	410	100			8610.00	2100.00		10710.00	
5	Vail Court	9	Jefferson to end of court	N	243				5103.00	0.00		5103.00	
5	Vail Court	9	Jefferson to end of court	S	205	75			4305.00	1575.00		5880.00	
5	Varner Court	9	Jefferson to end of court	N	409	100			8589.00	2100.00		10689.00	
5	Varner Court	9	Jefferson to end of court	S	495				10395.00	0.00		10395.00	
5	Walter Street	23	Bay City Rd. to end of street	W	1016	115			21336.00	2415.00		23751.00	
5	Walter Street	23	Bay City Rd. to end of street	E	1062	88			22302.00	1848.00		24150.00	
5	Warwick Street	5	Dilloway to end of street	E	135				2835.00	0.00		2835.00	
5	Warwick Street	5	Dilloway to end of street	W	120				2520.00	0.00		2520.00	
5	Welch Drive	13H	Isabella to end of street	E	330				6930.00	0.00		6930.00	
5	Welch Drive	13H	Isabella to end of street	W	330				6930.00	0.00		6930.00	
5	Wildes Street	18	Isabella to end of court	E	180				3780.00	0.00		3780.00	
5	Wildes Street	18	Avon Street to end of Court	E	150				3150.00	0.00		3150.00	
5	Windsor Court	6	Sturgeon Creek to end of court	N	330	75			6930.00	1575.00		8505.00	
5	Windsor Court	6	Sturgeon Creek to end of court	S	320	75			6720.00	1575.00		8295.00	
5	Wisconsin Street	15	Washington to end of court	S	840				17640.00	0.00		17640.00	
5	Wood Court	14	Airfield to end of court	E	362				7602.00	0.00		7602.00	
5	Wood Court	14	Airfield to end of court	W	49	52			1029.00	1092.00		2121.00	

2017 CITY COUNCIL SIDEWALK INVENTORY

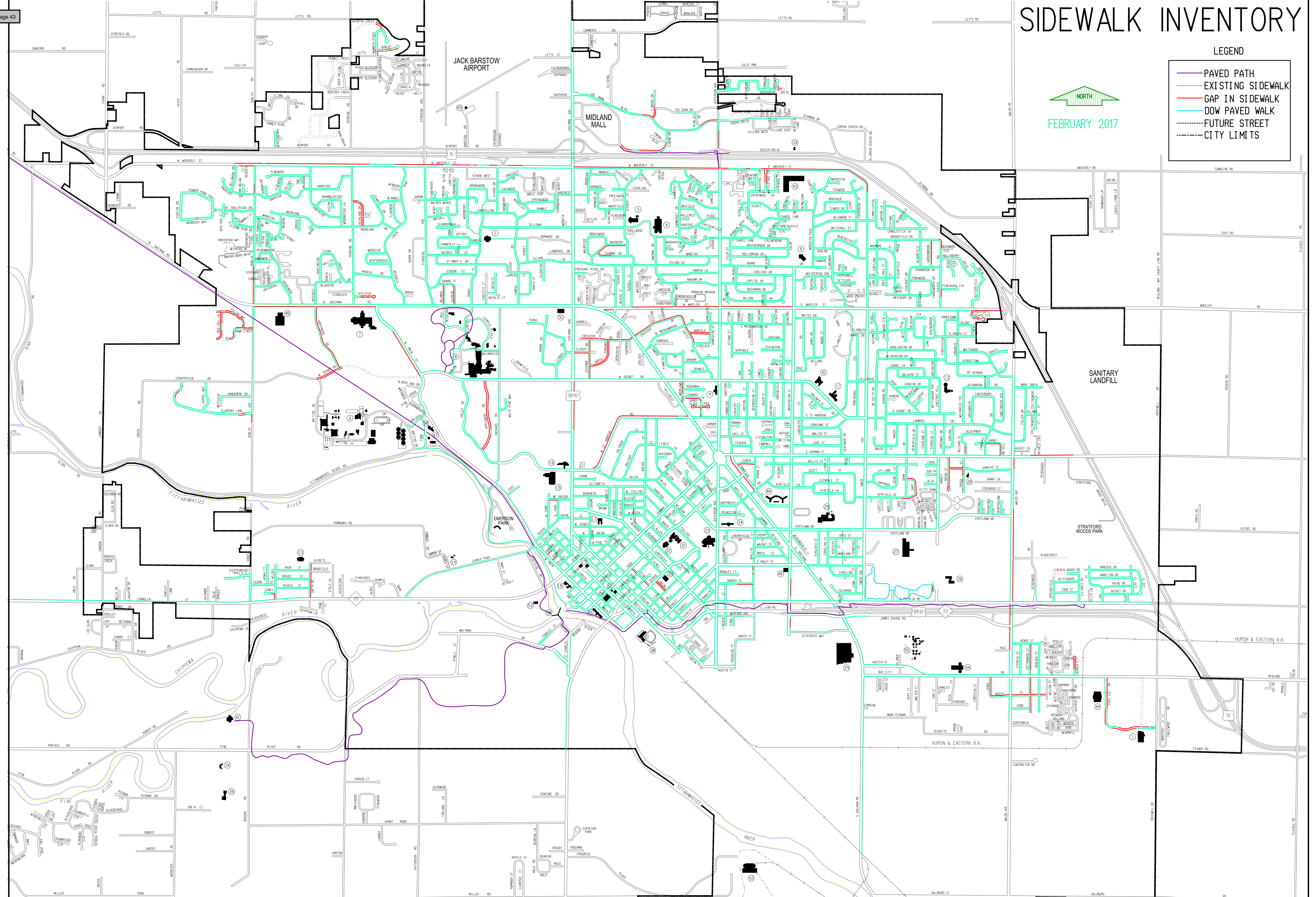
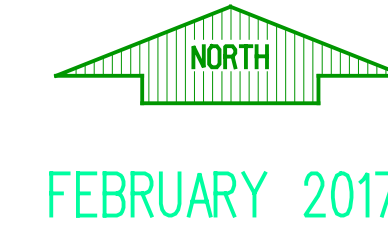
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PRIOR CO	ST NAME	SEC	LIMITS	SIDE	FRONTAGE		P.O.	CITY	COST CITY	TOTAL	REMARKS
6	Airport Road	31L	Winterberry Place								Funds Deposited
6	Arrow Cove	23	Eastwick Industrial Park								
6	Arrowhead Circle	34L	Broadhead Estates No. 5								Funds Deposited
6	Bobcat Court	31L	Winding Creek Estates No. 1								Funds Deposited
6	Broadhead Drive	34L	Broadhead Estates No. 5								Funds Deposited
6	City Forest Est. Dr.	29L	City Forest Estates								Funds Deposited
6	Countryside Drive	12H	Countryside Estates No. 2								Funds Deposited
6	Countryside Drive	12H	Countryside Estates No. 4								Funds Deposited
6	Dublin Avenue	12H	Countryside Estates No. 1								Funds Deposited
6	Falcon Way	12H	Hawk's Nest Subdivision								Funds Deposited
6	Foster Road	2	Pinehaven Estates								Funds Deposited
6	Hawk's Nest	12H	Hawk's Nest Subdivision								Funds Deposited
6	Hollyberry Drive	2	Foster Woods Subdivision No. 3								Funds Deposited
6	Letts Road	31L	Winding Creek Estates No. 1								Funds Deposited
6	Mammoth Pines Dr.	31L	Winding Creek Estates No. 1								Funds Deposited
6	Mammoth Pines Dr.	31L	Winding Creek Estates No. 2								Funds Deposited
6	Peachtree Circle	3	Scenic Estates No. 6								Funds Deposited
6	Pinehaven Circle	2	Pinehaven Estates								Funds Deposited
6	Plumtree Lane	12H	Countryside Estates No.1								Funds Deposited
6	Plumtree Lane	12H	Countryside Estates No.4								Funds Deposited
6	Red Tail Lane	12H	Hawk's Nest Subdivision								Funds Deposited
6	Shirewood Circle	3	Scenic Estates No. 7								Funds Deposited
6	Toboggan Run	29L	City Forest Estates								Funds Deposited
6	Toboggan Run	29L	City Forest Estates No. 2								Funds Deposited
6	Trotter's Pointe Cir.	11	Trotter's Pointe Estates								Funds Deposited
6	Wiffletree Lane	3	Scenic Estates No. 7								Funds Deposited
6	Winding Creek Drive	31L	Winding Creek Estates No. 2								Funds Deposited
					477530	112970	\$10,028,130.00	\$2,760,370.00	\$12,788,500.00		

SIDEWALK INVENTORY

LEGEND

- PAVED PATH
- EXISTING SIDEWALK
- GAP IN SIDEWALK
- DOW PAVED WALK
- FUTURE STREET
- CITY LIMITS



Backup material for agenda item:

5. * Approving resolutions for the Upper Emerson Park riverfront renovation project: MURPHY
 - a. * Accepting matching grant funds from the Midland Area Community Foundation, the Saginaw Bay Watershed Initiative Network and the Friends of the Pere Marquette Rail Trail totaling \$80,000.
 - b. * Setting a public hearing to amend the 2016-17 General Fund budget to increase revenues by \$375,000 and expenditures by \$405,000 for renovations to the riverfront in upper Emerson Park (3/13).

SUMMARY REPORT TO MANAGER

For City Council Meeting of February 20, 2017

SUBJECT: Accept grant funds and set a public hearing to amend the FY 2016-17 General Fund budget for the upper Emerson Park riverfront renovation project

INITIATED BY: Department of Public Services

RESOLUTION SUMMARY:

- a. Accept matching grant funds from the Midland Area Community Foundation, the Saginaw Bay Watershed Initiative Network and the Friends of the Pere Marquette Rail Trail totaling \$80,000.
- b. Set a public hearing for March 13, 2017 at 7:00 p.m. in City Council Chambers on a proposal to amend the FY 2016-17 General Fund budget to increase revenues by \$375,000 and expenditures by \$405,000 for renovations to the riverfront in upper Emerson Park.

ITEMS ATTACHED:

1. Letter of Transmittal
2. Grant letters (4)
3. Resolutions

CITY COUNCIL ACTION:

1. 3/5 vote required to approve resolutions

Karen Murphy
Director of Public Services



February 14, 2017

Jon Lynch
City Manager
Midland, MI

RE: Accept grant funds and set a public hearing to amend the FY 2016-17 General Fund budget for the upper Emerson Park riverfront renovation project

Parks staff have diligently applied to the Michigan Natural Resources Trust Fund (MNRTF) grant program for the past three years in hopes of securing funding for renovations to the riverfront located in upper Emerson Park. In December, the City received notification from the MNRTF board that the grant application has been selected for funding in 2017. The breakdown of funds is as follows:

MNRTF grant	\$295,000
Midland Area Community Foundation grant	\$ 40,000
Saginaw Bay Watershed Initiative Network grant	\$ 35,000
Friends of the Pere Marquette Rail Trail grant	\$ 5,000
City of Midland Parks Capital budget	\$ 30,000
Total project funds:	\$405,000

The entire renovation proposal is a two-phased project that involves the following:

1. Repurposing the old water intake pump house into a river viewing platform with interpretive signage explaining the original purpose of the pump house as it related to the City's drinking water supply and the importance of river water quality.
2. Removal of a portion of the existing Emerson Park roadway with the addition of a defined parking area, including an accessible path from the parking area to the river platform.
3. Addition of an accessible fishing dock and a section of boardwalk along the river bank that would include a floating dock for boaters to access the site.
4. Replacement of the existing old hand rail system along the seawall with the addition of seating areas and picnic tables.
5. Two pathways to connect the site to the Pere Marquette Rail Trail on either end of the project.

Jon Lynch
Page Two
February 14, 2016



With receipt of the funds outlined above, the City will have adequate funding to complete items 1-3 of the project. Staff will continue to seek out additional funds to finish off the project at a later date. Attached is a resolution that accepts the matching grant funds provided by the Midland Area Community Foundation, the Saginaw Bay Watershed Initiative Network and the Friends of the Pere Marquette Rail Trail. These generous funding commitments were instrumental in the City being eligible to apply for the MNRTF grant and staff is grateful for these commitments.

In addition to formally accepting the matching fund donations, the FY 2016-17 Parks Capital Outlay budget will need to be amended to recognize \$375,000 in grant fund revenue, and \$405,000 in expenses. The difference in revenue and expenses involved in the budget amendment is due to \$30,000 in City funds that are already programmed in the current year's Parks Capital Outlay budget.

Amending a budget requires a public hearing and Council involvement at two separate meetings: the first meeting to set the date for a public hearing, and the second to hold the public hearing. Attached is a resolution for City Council's consideration that schedules March 13 as the date for holding the public hearing on the proposed budget amendment.

Respectfully Submitted,

Karen Murphy, Director of Public Services



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



KEITH CREAGH
DIRECTOR

December 8, 2016

Ms. Karen Murphy
City of Midland
333 W. Ellsworth Street
Midland, MI 48640

Dear Ms. Murphy:

SUBJECT: TF16-0155, Emerson Park River Overlook and River Walk Development

Congratulations! On behalf of Director Keith Creagh, Department of Natural Resources (DNR), I am writing to inform you that your application noted above was among those recommended for approval to receive a Michigan Natural Resources Trust Fund (MNRTF) development grant in the amount of **\$295,000**.

The MNRTF program provides funding assistance for local units of government and DNR outdoor recreation needs, including land acquisition and development of outdoor recreation facilities. The recommendation to fund your project was made by the MNRTF Board of Trustees.

A total of 172 applications were evaluated under this program totaling \$59.3 million in requests, and on December 7, 2016, the MNRTF Board of Trustees recommended funding the following projects:

1. Six state and 21 local unit of government land acquisition projects totaling \$27.7 million.
2. Eight state and 79 local unit of government outdoor recreation development projects totaling \$19.9 million.

A number of additional steps need to be taken before the DNR can offer you a grant for your project, including: 1) the DNR must receive legislative and Governor approval and an appropriation of funds for these projects; and 2) you will need to enter into an agreement with the DNR.

When funds become available to the DNR, Grants Management will contact you again with information on receiving your project agreement. You can begin your project as soon as this agreement is executed. **You may not make any commitments toward starting this project or begin incurring project costs, except as outlined in the attached guidance, until an agreement between the grantee and the DNR is executed.**

Ms. Karen Murphy
Page 2
December 8, 2016

Refer to the enclosed guidance outlining the steps you should be taking at this time to help ensure timely project completion. Even if you have received a MNRTF grant in recent years, you should read this document carefully since it provides updated information on project procedures.

Once again, congratulations on a successful grant application and we look forward to working with you to complete this important recreation project.

If you have any questions regarding your project or the MNRTF program, please contact Mr. Jon Mayes, MNRTF Program Manager, Grants Management, at 517-284-5954, or email mayesj@michigan.gov, or you may contact me. Our mailing address is: **Grants Management, Department of Natural Resources, P.O. Box 30425, Lansing, MI 48909-7925.**

Sincerely,



Steven J. DeBrabander, Manager
Grants Management
517-284-5930
debrabanders@michigan.gov

Enclosure

cc: Mr. Mark Hoffman, Chief Administrative Officer, DNR
Ms. Sharon Schafer, DNR
Mr. Jon Mayes, DNR

THE
CONSERVATION FUND

GREAT LAKES OFFICE
PO BOX 754
BAY CITY, MICHIGAN 48707
(989) 892-9171
FAX (989) 892-7172
www.conservationfund.org

February 24, 2016

Ms. Karen Murphy
Director of Public Services
City of Midland Parks and Recreation
4811 North Saginaw Road
Midland, MI 48640

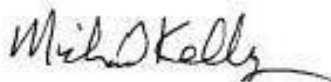
Dear Ms. Murphy:

Thank you for your letter of February 22, 2016 regarding the City of Midland's grant request to the Michigan Natural Resources Trust Fund for funding to support your Emerson Park renovations. We are excited that you plan to reapply, as like you, we feel that this is an extraordinary project that provides multiple public benefits as well as highlights one of our region's most important assets – the Tittabawassee River.

This letter serves as approval of extension of our previous \$35,000 grant toward the project. That grant was made through our Saginaw Bay Watershed Initiative Network program. This extension will be through May 1, 2017.

We look forward to a positive review of your MNRTF application. Please do not hesitate to contact me if I can provide any additional information.

Sincerely,



Michael Kelly, Director
Great Lakes Office



February 26, 2016

Dear Ms. Murphy,

Please allow this email to serve as verification from the Midland Area Community Foundation that we have received your request for an extension of the matching grant award of \$40,000.00 for the Emerson Park pump house and riverfront renovation project.

We firmly believe in this project and are willing to hold these funds until 6/1/17. If this timeline is not sufficient, please contact us and we can reevaluate at that time.

Best of luck on your resubmission to the 2016 MNRTF grant program. The Emerson Park pump house and riverfront renovation project has the capacity to be a great benefit to the Midland Community and to all who would utilize the area.

Regards,


Melissa Kesterson
Program Officer

76 Ashman Circle Midland, MI 48640 PHONE: 989.839.9661 FAX: 989.839.9907
EMAIL: info@midlandfoundation.org WEB: midlandfoundation.org

For good. For ever.®



Confirmed in Compliance with National Standards for U.S. Community Foundations

Date: March 1, 2016

To: Karen Murphy
Director of Public Services
City of Midland, Michigan

From: Mark McCartney
President, Friends of the Pere Marquette Rail Trail

Re: Support for Upper Emerson Riverside Park Project

The Friends of the Pere Marquette Rail Trail is a 501(c)3 not-for-profit organization dedicated to supporting the Pere Marquette Rail Trail. We fully support the Upper Emerson Riverside Park project including a donation of \$5,000 subject to a review of the final design and the inclusion of bike racks with our donation going towards the Pere Marquette trail bridge re-decking. Thank you.

BY COUNCILMAN

WHEREAS, the City applied to the Michigan Natural Resources Trust Fund grant program for \$295,000 in funding to renovate a section of riverfront in upper Emerson Park; and

WHEREAS, in order to apply for the grant funds, it was necessary to amass a minimum of 25% of the grant request in local matching funds; and

WHEREAS, City Parks staff requested matching grant funds from local partners including the Midland Area Community Foundation, the Saginaw Bay Watershed Initiative Network and the Friends of the Pere Marquette Rail Trail; and

WHEREAS, the Midland Area Community Foundation pledged \$40,000, the Saginaw Bay Watershed Initiative Network pledged \$35,000 and the Friends of the Pere Marquette Rail Trail pledged \$5,000 in matching funds upon successful receipt of the Michigan Natural Resources Trust Fund grant; and

WHEREAS, the City received notification in December from Michigan Natural Resources Trust Fund board that the grant application for upper Emerson Park was successful in receiving funding for 2017; now therefore

RESOLVED, that the City Council accepts the generous matching funds totaling \$80,000 from the Midland Area Community Foundation, the Saginaw Bay Watershed Initiative Network and the Friends of the Pere Marquette Rail Trail.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yeas vote of all the Councilmen present at a regular meeting of the City Council held Monday, February 20, 2017.

Selina Tisdale, City Clerk

BY COUNCILMAN

WHEREAS, the City has been awarded a grant from the Michigan Natural Resources Trust Fund for \$295,000 for renovations to the upper Emerson Park riverfront; and

WHEREAS, matching funds totaling \$80,000 have been pledged by local funding partners that include the Friends of the Pere Marquette Rail Trail, the Midland Area Community Foundation and the Saginaw Bay Watershed Initiative Network for a total grant revenue amount of \$375,000; and

WHEREAS, the FY 2016-17 Parks Capital Outlay budget already contains \$30,000 in City funds to be used toward the project but does not recognize the additional grant funding or associated project expenses; and

WHEREAS, in order to spend the grant funds for the purpose intended, it is necessary to amend the FY 2016-17 General Fund budget; now therefore

RESOLVED, that in accord with Section 11.6 of the Charter of the City of Midland, a public hearing shall be conducted at 7:00 p.m., March 13, 2017 in the Council Chambers of City Hall on the proposal to amend the FY 2016-17 General Fund budget to increase revenues by \$375,000 to recognize grant funds received and expenditures by \$405,000 to proceed with renovations to the riverfront in upper Emerson Park; and

RESOLVED FURTHER, that the City Clerk is hereby directed to give notice as provided in Section 5.11 of the Charter of the City of Midland.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yeas vote of all the Councilmen present at a regular meeting of the City Council held Monday, February 20, 2017.

Selina Tisdale, City Clerk

Backup material for agenda item:

6. * Boiler Replacement - Water Treatment Plant. SOVA

SUMMARY REPORT TO MANAGER
For City Council Meeting of February 20, 2017

SUBJECT: WATER TREATMENT PLANT – BOILER REPLACEMENT, BID NO. 3793

INITIATED BY: Joseph Sova, Utilities Director

RESOLUTION SUMMARY: This resolution authorizes a purchase order in an amount not to exceed \$436,500.00 to Goyette Mechanical of Flint for the replacement of the boilers and related equipment at the water treatment plant, in accord with Sec. 2-18 of the Code of Ordinances for the City of Midland, and further authorizes the City Manager to approve changes to the purchase order in an aggregate amount not to exceed \$20,000.00.

ITEMS ATTACHED:

1. Letter of transmittal
2. Resolution

COUNCIL ACTION:

1. 3/5 vote required to approve resolution

February 15, 2017

Jon Lynch, City Manager
Midland, Michigan

Re: WATER TREATMENT PLANT – BOILER REPLACEMENT, BID NO. 3793

Dear Mr. Lynch:

The Midland Water Division completed an evaluation of the Water Treatment Plant (WTP) HVAC (heating, ventilation, and air conditioning) system. This study evaluated the HVAC equipment and systems servicing the lab, offices, lobby, and pipe galleries including the boilers, dehumidifier, air handling units, air conditioner, industrial pump station mezzanine, and control system. The current HVAC equipment was installed in 1982. The study determined that all of the HVAC equipment at the facility is at or near the end of its useful life and will need to be replaced within the next 5 to 8 years. The estimate for replacement of all of the HVAC components is \$2.2 MM.

The recommended first step is the replacement of the heating boilers. The existing boilers are beyond their service life and require extensive repairs. On January 10, 2017 sealed proposals were received and opened for Bid No. 3793 Midland WTP Boiler Replacement, for the demolition of the two heating hot water boilers, installation of three direct vent boilers, and replacement of heating hot water pumps and associated piping. Bids results were as follows:

Bidder	Total Bid
Goyette Mechanical – Flint, MI	\$436,500.00
Remer Plumbing Heating & AC – Saginaw, MI	482,000.00
John E. Green Company – Saginaw, MI	493,000.00
Pleune Service Company – Grand Rapids, MI	500,000.00
Johnson & Wood, LLC – Saginaw, MI	616,000.00
Three Rivers Corporation – Midland, MI	622,200.00
MAP General Mechanical – Sanford, MI	626,100.00

Staff has reviewed the responses received and has determined that the low bid submitted by Goyette Mechanical of Flint in the amount of \$436,500.00 to be acceptable.

Funding has been budgeted for this purpose in the 2017 Fiscal Water Fund account #591.9010.97.002 - Capital Construction. Utilities staff therefore believes that it is in the best

interest of the City to award the replacement of the boilers and related equipment at the WTP to Goyette Mechanical of Flint, and recommends a purchase order in an amount not to exceed \$436,500.00. Staff further recommends that the City Manager be authorized to approve change orders in an aggregate amount not to exceed \$20,000.00. A 3/5 vote is required to approve the resolution.

Sincerely,

Joseph Sova, Utilities Director

Tiffany Jurgess, Interim Assistant Controller

BY COUNCILMAN

WHEREAS, the Midland Water Treatment Plant (WTP) is undertaking a project to replace the HVAC (heating, ventilation, and air conditioning) system and equipment located at the WTP; and

WHEREAS, an evaluation report, performed by Tetra Tech, Inc., determined that all of the HVAC equipment at the facility is at or near the end of its useful life and will need to be replaced within the next 5 to 8 years; and

WHEREAS, sealed proposals were received and opened for Bid No. 3793 Midland WTP Boiler Replacement for the demolition of the two heating hot water boilers, installation of three direct vent boilers, and replacement of heating hot water pumps and associated piping; and

WHEREAS, staff has reviewed the responses received and has determined that the low bid submitted by Goyette Mechanical of Flint in the amount of \$436,500.00 to be acceptable; and

WHEREAS, funding has been budgeted for this purpose in the 2017 Fiscal Water Fund account #591.9010.97.002 - Capital Construction; now therefore

RESOLVED, that the low bid submitted by Goyette Mechanical is hereby accepted and a purchase order is authorized in an amount not to exceed \$436,500.00 for the replacement of the boilers and related equipment at the WTP; and

RESOLVED FURTHER, that City Manager is authorized to approve changes to the purchase order in an aggregate amount not to exceed \$20,000.00.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yeas vote of all the Councilmen present at a regular meeting of the City Council held Monday, February 20, 2017.

Selina Tisdale, City Clerk

Backup material for agenda item:

7. * Bituminous Mixture #2 - Public Services. MURPHY

SUMMARY REPORT TO MANAGER
For City Council Meeting of February 20, 2017

SUBJECT: Annual purchase of Bituminous Mixture #2

RESOLUTION SUMMARY: This resolution awards the bid for furnishing and loading onto City trucks Bituminous Mixture #2 to Pyramid Paving & Contracting Co.

ITEMS ATTACHED:

1. Transmittal letter to City Manager
2. Resolution

CITY COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Karen Murphy
Director of Public Services

MMR



Department of Public Services ♦ 4811 North Saginaw Road ♦ Midland, Michigan 48640 ♦ 989.837.6900 ♦ 989.835.5651 Fax ♦ www.cityofmidlandmi.gov

February 13, 2017

Jon Lynch
City Manager
Midland, Michigan

RE: Purchase of Bituminous Mixture #2

On February 7, 2017 sealed proposals were publicly opened and read by the Interim Assistant Controller for Bid No. 3841 for our annual supply of road materials. The Department of Public Services will use these materials for the repair of city streets.

Funds for these purchases are included in the Operating Supplies line item in Street Fund activities. The total amount of purchases will not exceed the funding available for this purpose.

Bids were received as follows:

Bituminous Mixture #2	Estimated Quantity	Price/Ton	Total Price
Pyramid Paving, Bay City, MI	800 tons	\$49.15	\$39,320
Ace-Saginaw Paving Co., Saginaw, MI	800 tons	\$50.00	\$40,000
Central Asphalt, Mt. Pleasant, MI	800 tons	\$59.00	\$47,200

Pyramid Paving & Contracting Co. of Bay City, Michigan provided the low bid unit price and meets the specifications set forth in the bid. Therefore, we recommend that City Council accept the bid submitted by Pyramid Paving & Contracting Co. of Bay City, Michigan for 800 tons of Bituminous Mixture #2 at \$49.15 per ton, and authorize the Interim Assistant Controller to issue a purchase order for this material.

Respectfully submitted,

Karen Murphy
Director of Public Services
MMR

Tiffany Jurgess
Interim Assistant Controller



Department of Public Services ♦ 4811 North Saginaw Road ♦ Midland, Michigan 48640 ♦ 989.837.6900 ♦ 989.835.5651 Fax ♦ www.cityofmidlandmi.gov

BY COUNCILMAN

WHEREAS, sealed proposals were advertised and received in accord with Article II of Chapter 2 of the Midland Code of Ordinances for furnishing bituminous materials; and

WHEREAS, funds have been provided in the Local and Major Street Fund budgets; now therefore

RESOLVED, that the Interim Assistant Controller is authorized to issue a purchase order to Pyramid Paving & Contracting Co. of Bay City, Michigan for furnishing and loading onto City trucks approximately 800 tons of Bituminous Mixture #2 for hot mix patching at a cost of \$49.15 per ton in accordance with the proposal and City specifications.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, February 20, 2017.

Selina Tisdale, City Clerk

Backup material for agenda item:

8. * Concrete - Public Services. MURPHY

SUMMARY REPORT TO MANAGER

For City Council Meeting of February 20, 2017

SUBJECT: Annual purchase of concrete

RESOLUTION SUMMARY: This resolution awards the bid for the annual supply of concrete and related materials to Elmer's Crane and Dozer, Inc.

ITEMS ATTACHED:

1. Transmittal letter to City Manager
2. Resolution

CITY COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Karen Murphy
Director of Public Services

MMR



Midland

Department of Public Services ♦ 4811 North Saginaw Road ♦ Midland, Michigan 48640 ♦ 989.837.6900 ♦ 989.835.5651 Fax ♦ www.cityofmidlandmi.gov

February 13, 2017

Jon Lynch
City Manager
Midland, Michigan

RE: Purchase of concrete and related items

On February 7, 2017 sealed proposals were publicly opened and read by the Interim Assistant Controller for Bid No. 3844 for our annual supply of concrete and related materials. The Department of Public Services and other City departments will use these materials for various construction and repair work.

Sufficient funds for these purchases are included in the Operating Supplies line item in the General Fund for sidewalk maintenance and Street Fund activities. The total amount of purchases will not exceed the funding available for this purpose.

Bids were received as follows:

Item	Estimated Quantity	Elmer's Crane and Dozer, Inc. Traverse City, MI		Fisher Sand and Gravel, Inc. Midland, MI	
		Unit Price	Amount	Unit Price	Amount
Type II Concrete (6 bag)	500 cu yd	\$107	\$53,500	\$110	\$55,000
Small Load Delivery Charge	40	\$0	\$0	\$0	\$0
Split Load Delivery Charge	20	\$0	\$0	\$0	\$0
Extra Unloading Time Charge	5	\$90	\$450	\$90	\$450
Total			\$53,950		\$55,450

The low bid submitted by Elmer's Crane and Dozer, Inc. of Traverse City, Michigan meets the specifications set forth in the bid. Therefore, we recommend that City Council accept the bid submitted by Elmer's Crane and Dozer, Inc. of Traverse City, Michigan for concrete and related supplies, and authorize the Interim Assistant Controller to issue a purchase order for these materials.

Respectfully submitted,

Karen Murphy
Director of Public Services
MMR

Tiffany Jurgess
Interim Assistant Controller



BY COUNCILMAN

WHEREAS, sealed proposals were advertised and received in accord with Article II of Chapter 2 of the Midland Code of Ordinances for concrete and related materials; and

WHEREAS, sufficient funds are included in the Operating Supplies line item in General Fund and Street Fund activities and the total amount of purchases will not exceed the funding; now therefore

RESOLVED, that the Interim Assistant Controller is authorized to issue a purchase order to Elmer's Crane and Dozer, Inc. of Traverse City, Michigan for furnishing concrete and related materials at the unit prices contained in their February 7, 2017 response to Bid No. 3844 in accordance with the proposal and City specifications.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, February 20, 2017.

Selina Tisdale, City Clerk

Backup material for agenda item:

9. * 22A Crushed Limestone - Public Services. MURPHY

SUMMARY REPORT TO MANAGER
For City Council Meeting of February 20, 2017

SUBJECT: Annual purchase of 22A Crushed Limestone

RESOLUTION SUMMARY: This resolution awards the bid for delivery of 22A Crushed Limestone to Fisher Transportation Co., Inc.

ITEMS ATTACHED:

1. Transmittal letter to City Manager
2. Resolution

CITY COUNCIL ACTION:

1. 3/5 vote required to approve resolution

Karen Murphy
Director of Public Services

MMR



Midland

Department of Public Services ♦ 4811 North Saginaw Road ♦ Midland, Michigan 48640 ♦ 989.837.6900 ♦ 989.835.5651 Fax ♦ www.cityofmidlandmi.gov

February 13, 2017

Jon Lynch
City Manager
Midland, Michigan

RE: Purchase of 22A Crushed Limestone

On February 7, 2017 sealed proposals were publicly opened and read by the Interim Assistant Controller for Bid No. 3843 for our annual supply of road materials. The Department of Public Services and other City departments will use these materials for various construction and repair work.

Funds for these purchases are included in the Operating Supplies line item in the General Fund for Parks maintenance activities and Street Fund activities. The total amount of purchases will not exceed the funding available for this purpose.

Bids were received as follows:

22A Crushed Limestone	Estimated Quantity	Price/Ton	Total Price
Fisher Transportation Co., Inc., Mt. Pleasant, MI	1,500 tons	\$16.41	\$24,615
Anthony Gushow & Sons, Auburn, MI	1,500 tons	\$16.60	\$24,900
Specification Stone Products, Kawkawlin, MI	1,500 tons	\$16.65	\$24,975
Robbin Harsh Excavating, Inc., Clare, MI	1,500 tons	\$21.73	\$32,595

The low bid was submitted by Fisher Transportation Co., Inc. Their estimated delivery is the same or next day and the material meets the specifications set forth in the bid. Therefore, we recommend that City Council accept the bid submitted by Fisher Transportation Co., Inc. for 1,500 tons of 22A Crushed Limestone at \$16.41 per ton, and authorize the Interim Assistant Controller to issue a purchase order for this material.

Respectfully submitted,

Karen Murphy
Director of Public Services
MMR

Tiffany Jurgess
Interim Assistant Controller



BY COUNCILMAN

WHEREAS, sealed proposals were advertised and received in accord with Article II of Chapter 2 of the Midland Code of Ordinances for furnishing 22A Crushed Limestone; and

WHEREAS, funds have been provided in the General Fund and Local and Major Street Fund budgets; now therefore

RESOLVED, that the Interim Assistant Controller is authorized to issue a purchase order to Fisher Transportation Co., Inc. of Mt. Pleasant, Michigan for delivering approximately 1,500 tons of 22A Crushed Limestone at a cost of \$16.41 per ton in accordance with the proposal and City specifications.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, February 20, 2017.

Selina Tisdale, City Clerk

Backup material for agenda item:

10. * Conditional Use Permit No. 58 - to consider a request of Midland County Habitat for Humanity for review and approval of a conditional land use for a single family dwelling in a RB Multiple Family Residential zoning district located at 310 Sam Street (3/13). KAYE

**SUMMARY REPORT TO CITY MANAGER
for City Council Meeting of 2-20-17**

SUBJECT: Conditional Use Permit No. 58 – Midland County Habitat for Humanity.

PETITIONER: Midland County Habitat for Humanity.

PLANNING COMMISSION PUBLIC HEARING: February 14, 2017

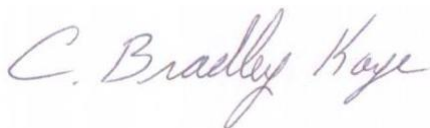
SUMMARY: THIS RESOLUTION WILL SET A PUBLIC HEARING TO CONSIDER A REQUEST OF MIDLAND COUNTY HABITAT FOR HUMANITY FOR REVIEW AND APPROVAL OF A CONDITIONAL LAND USE FOR A SINGLE FAMILY DWELLING IN A RB MULTIPLE FAMILY RESIDENTIAL ZONING DISTRICT LOCATED AT 310 SAM STREET.

ITEMS ATTACHED:

1. Letter to City Manager.
2. Resolution for Council action.
3. Staff Report to the Planning Commission dated February 8, 2017.
4. Planning Commission minutes of February 14, 2017. (public hearing)
5. Communication(s).
6. Map showing location of property.
7. Site Plan.

CITY COUNCIL ACTION:

1. Public hearing is required. Date: March 13, 2017.
2. Advertising date: February 25, 2017
Public Hearing notification to area residents mail date: February 24, 2017.
3. 3/5 vote required to approve resolution.



C. Bradley Kaye, AICP, CFM
Assistant City Manager for Development Services

CBK/djm

2-15-17



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax ♦ www.cityofmidlandmi.gov

February 15, 2017

Jon Lynch, City Manager
City Hall - 333 West Ellsworth Street
Midland, Michigan

Dear Mr. Lynch:

At its meeting on Tuesday, February 14, 2017 the Planning Commission considered Conditional Use Permit No. 58, the request of Midland County Habitat for Humanity for review and approval of a conditional use permit for a single family dwelling in a RB Multiple Family Residential zoning district located at 310 Sam Street.

Conditional Use Permit petitions are subject to both non-discretionary (site plan) and discretionary standards. Discretionary standards are found in Section 28.03B of the City's zoning ordinance and are to be determined by the City Council during deliberation on the petition. They include: protection of public health, safety and general welfare, compatibility with surrounding land uses, detrimental effects, impact of traffic, adequacy of public services, protection of site characteristics, compatibility with natural environment, compatibility with the Master Plan and intent of Zoning Ordinance and public comments.

After deliberation on the petition, the Planning Commission took the following action:

It was moved and seconded that the Planning Commission recommend to City Council approval of Conditional Use Permit No. 58 subject to the following contingencies:

1. One (1) single-family dwelling shall be permitted on the property.
2. One (1) driveway shall be permitted to Sam Street.
3. Approval is granted to the proposed single family dwelling only. Any additional uses of the property shall be reviewed and approved in accordance with the standards of the City of Midland Zoning Ordinance, including the requirements for site plan approval under Article 27.

Vote on the motion:

YEAS: Bain, Hanna, Heying, Koehlinger, Mayville, McLaughlin and Tanzini

NAYS: None

ABSENT: Pnacek and Stamas

Motion was approved 7 to 0.

No public comments were received at the public hearing, and two letters of opposition were received on the petition.

The City Council is being requested to set a public hearing to consider Conditional Land Use Permit No. 58 for the March 13, 2017 regular meeting at 7:00 p.m.

Respectfully,

C. Bradley Kaye, AICP, CFM
Assistant City Manager for Development Services

CBK/djm

LETTER OF TRANSMITTAL – Conditional Use Permit #58 set PH



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax ♦ www.cityofmidlandmi.gov

BY COUNCILMAN

WHEREAS, Midland County Habitat for Humanity submitted a request for a conditional land use permit for a single family dwelling in a RB Multiple Family Residential zoning district, located at 310 Sam Street; and

WHEREAS, the City Planning Commission has conducted a public hearing in accord with Section 28.02(A) of the Zoning Ordinance of the City of Midland on said conditional use; and

WHEREAS, the Planning Commission has submitted its recommendation of approval, in accord with Section 28.02(B) of the Zoning Ordinance of the City of Midland; now therefore

RESOLVED, that notice is hereby given that a public hearing will be held by the City Council on March 13, 2017, at 7:00 p.m. in the Council Chambers, City Hall, for the purpose of considering the request for a conditional use permit; and

RESOLVED FURTHER, that the City Clerk is hereby directed to notify property owners and occupants within three hundred (300) feet of the area proposed by transmitting notice on or before February 24, 2017 and to publish said notice on February 25, 2017.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yeas vote of all the Councilmen present at a regular meeting of the City Council held Monday, February 20, 2017.

Selina Tisdale, City Clerk



Report No. CUP #58

Date: February 8, 2017

STAFF REPORT TO THE PLANNING COMMISSION

SUBJECT:	Conditional Use Permit #58	
APPLICANT:	Midland County Habitat for Humanity	
PROPOSED:	1 Single-Family Dwelling on a Parcel	
LOCATION:	310 Sam Street	
AREA:	0.13 Acres	
ZONING:	RB – Multiple-Family Residential	
ADJACENT ZONING:	North, East and West:	RB Multiple-Family Residential
	South:	IA Industrial
ADJACENT DEVELOPMENT:	North, East and West:	Single-family residential and vacant
	South:	Vacant, wooded land

BACKGROUND

Conditional Use Permit No. 58, the request of Midland County Habitat for Humanity, is to permit a single family dwelling to be located on a parcel located at 310 Sam Street. The property is presently vacant. The proposed dwelling will be constructed as part of a community build, scheduled to start in spring 2017.

The subject parcel is zoned RB Residential Multiple Family by the City of Midland Zoning Ordinance. The RB district permits a range of medium to higher density residential uses by right, but permits a single family dwelling only by conditional land use approval. This application has been submitted obtain the necessary conditional land use approval to permit the single family dwelling.

Habitat for Humanity in recent years has been working along this portion of Sam Street. In 2016, a CUP was approved for neighboring 309 Sam Street for a single-family residential dwelling. This house was constructed as part of a community build in summer 2016.

CONDITIONAL USE PERMIT EVALUATION

Article 28.00 of the City of Midland Zoning Ordinance requires that the Planning Commission shall review the application for a conditional land use according to the procedures in this Article, together with the public hearing findings and reports and recommendations from the Planning and Community Development staff, City Engineering Department, Midland County

Road Commission, Midland County Health Department, Midland County Drain Commissioner, Fire Department, City of Midland City Police Department and other reviewing agencies. The Planning Commission shall then make a recommendation to the City Council, solely based on the requirements and standards of this Ordinance. The Planning Commission shall submit to the City Council a written recommendation of approval, denial, or approval with conditions within forty-five (45) days of the close of the public hearing required for a conditional land use proposal.

Approval of a conditional land use proposal shall be based on the determination that the proposed use will be consistent with the intent and purposes of this Ordinance, will comply with all applicable requirements of this Ordinance, including site plan review criteria set forth in Article 27.00, applicable site development standards for specific uses set forth in Article 9.00, and the following standards:

A. Non-Discretionary Standards

1. The conditional land use shall be in accord with the provisions of the Zoning Ordinance of the City of Midland. The specific criterion for each of the ordinance sections is outlined below.
2. Compliance with all of the standards in Section 27.06(A).
 - a. **Adequacy of Information**
The applicant has submitted sufficient detail to illustrate the proposal, including a basic site plan illustrating the proposed location of the dwelling as it would be located on the site.
 - b. **Site Design Characteristics**
The proposed dwelling would be consistent with the character and design of adjacent and nearby single family dwellings in the area. A single drive from Sam Street will be utilized. This drive and location are considered to be appropriate for the site.
 - c. **Landscaping**
A collection of mature trees exists on the site which will largely be retained as part of the proposal. No specific landscaping standards exist for single family dwellings.
 - d. **Compliance with District Regulations**
The subject site is a Nonconforming Lot of Record, as defined by Section 4.04 of the City Zoning Ordinance. This means that the lot was lawfully created at the effective date of adoption or amendment of the current zoning ordinance. Confirmation of this status has been determined through evaluation of the property's historic information held by the City Assessing Department. As a non-conforming lot of record, a permitted use may be built provided all other dimensional standards such as setbacks are complied with. The proposed site use will meet all district requirements regarding setback of the principal and proposed accessory building.
 - e. **Preservation of Natural Features**
A collection of mature trees exists on the site and the majority will remain as part of the development. The few trees that will need to be removed will be located

near the front of the parcel where the proposed single-family residence will be built.

f. Privacy

The site does not have or require privacy given the single family residential use proposed.

g. Ingress and Egress

The proposed parcel will have vehicular access via a single driveway from Sam Street. This location is considered appropriate for the site.

h. Pedestrian Circulation

Interior pedestrian circulation measures are not required for single-family residences.

i. Vehicular Circulation

Vehicular circulation will be limited to that of a single family residence.

j. Parking

Sufficient driveway area will be provided to accommodate required parking for a single family dwelling.

k. Drainage

No drainage concerns have been identified in the review of this application.

l. Soil Erosion & Sedimentation Control

Standard soil and sedimentation control measures will be utilized during construction. Final details will be required by the Building Department prior to construction permit approval.

m. Exterior Lighting

Single family residential lighting is not regulated by the zoning ordinance.

n. Public Services

Adequate public services (including utilities within the road right-of-way) exist to serve the site. Utility connections will need to be made and laterals will need to be installed to serve the residence. Any working within the road right-of-way will require a right-of-way permit from the City Engineering Department.

o. Screening

Screening is not required for a single family dwelling.

p. Sequence of development

This development consists only of one single family dwelling to be added to the existing site.

q. Coordination with adjacent sites

The application impacts only the subject property. Coordination with adjacent sites is not required.

r. Signs

No signs are proposed.

3. Access to the proposed development shall be in accordance with applicable city ordinances.

The site will be accessed from a public road and will comply with city standards for driveway design.

4. Adequate provision is made for fire protection within the site in accordance with Chapter 8 of the Code of Ordinances of the City of Midland.

The proposed driveway will provide adequate emergency access to the proposed dwelling.

B. Discretionary Standards *(To be determined by the Planning Commission during deliberation on the request)*

1. Protection of the Public Health, Safety, and General Welfare

The establishment or maintenance of the conditional use shall not be detrimental to the public health, safety, or general welfare.

2. Compatibility With Surrounding Uses

The conditional use shall be located, designed, maintained and operated to be compatible with the existing or intended character of that zoning district and adjacent districts. In determining whether this requirement has been met, consideration shall be given by the Planning Commission to the following issues:

- a. The location and screening of vehicular circulation and parking areas in relation to surrounding development.
- b. The location and screening of outdoor storage, outdoor activity or work areas, and mechanical equipment in relation to surrounding development.
- c. The hours of operation of the proposed use. Approval of a conditional land use may be conditioned upon operation within specified hours considered appropriate to ensure minimal impact on surrounding uses.
- d. The bulk, placement, and materials of construction of the proposed use in relation to surrounding uses. Any proposed building shall be compatible with the predominant type of building in the particular district in terms of size, character, location or proposed use.
- e. Proposed landscaping and other site amenities. Additional landscaping over and above the requirements of this Ordinance may be required as a condition of approval of a conditional land use.
- f. Hours of operation shall be compatible with the surrounding neighborhood.

3. Detrimental Effects

The proposed conditional land use shall not involve any activities, processes, materials, equipment, or conditions of operation, and shall not be located or designed so as to be detrimental or hazardous to persons or property or to public health, safety,

and welfare. In determining whether this requirement has been met, consideration shall be given to the level of traffic, noise, vibration, smoke, fumes, odors, dust, glare, and light.

4. Impact of Traffic

The location of the proposed conditional land use within the zoning district shall minimize the impact of the traffic generated by the proposed use. In determining whether this requirement has been met, the Planning Commission shall give consideration to the following:

- a. Proximity and access to major thoroughfares and other public streets.
- b. Estimated traffic generated by the proposed use.
- c. Proximity and relation to intersections.
- d. Adequacy of driver sight distances.
- e. Location of and access to off-street parking.
- f. Required vehicular turning movements.
- g. Provisions for pedestrian traffic.

5. Adequacy of Public Services

The proposed conditional land use shall be located so as to be adequately served by essential public facilities and services, such as highways, streets, police and fire protection, drainage systems, water and sewage facilities, and schools, unless the proposal contains an acceptable plan for providing necessary services or evidence that such services will be available by the time the conditional land use is established.

6. Protection of Site Characteristics

The conditional use shall preserve and incorporate the site's important architectural, natural and scenic features into the development design.

7. Compatibility with Natural Environment

The proposed conditional land use shall be compatible with the natural environment and conserve natural resources and energy, and cause minimal adverse environmental effects.

8. Compatibility with the Master Plan and Intent of Zoning Ordinance

The proposed conditional land use shall be consistent with the general principles and objectives of the City's Master Plan and shall promote the intent and purpose of this Ordinance and of the use district.

9. Public Comments

One public comment in support has been received as of February 8, 2016.

STAFF RECOMMENDATION

The proposed use subject to this review is a single family dwelling. Upon careful review of the requested conditional land use permit, staff is supportive of the proposed land use and the issuance of a conditional use permit for that use. Although single family dwellings are not permitted by right in the RB zoning district, single family dwellings already surround the site to the north, west and east. While higher density residential development could occur on the site, a single family dwelling is both compatible and appropriate given existing land uses in the area.

If granted, staff recommends approval of the request for the following reasons and with added contingencies:

1. Conditional use permits require the evaluation of the objective criteria in this report. This development meets all of the objective criteria.
2. Conditional use permits also allow an evaluation of the subjective criteria listed in this report. Subject to the conditions of approval recommended, this development meets all of the subjective criteria.
3. The proposed use would not be generally detrimental to the general welfare of the adjacent parcels and neighborhood.
4. The site and use are consistent and compatible with abutting and nearby single family residential uses to the north, west and east.

Contingencies:

1. One (1) single-family dwelling shall be permitted on the property.
2. One (1) driveway shall be permitted to Sam Street.
3. Approval is granted to the proposed single family dwelling only. Any additional uses of the property shall be reviewed and approved in accordance with the standards of the City of Midland Zoning Ordinance, including the requirements for site plan approval under Article 27.

PLANNING COMMISSION ACTION

As a conditional land use petition, the Planning Commission may recommend contingencies and place conditions upon its action that it deems appropriate to address or mitigate any perceived impact of the proposed use on the site or adjoining parcels.

Staff currently anticipates that the Planning Commission will hold a public hearing on this plan at their February 14, 2017 meeting. If the Planning Commission is satisfied that all required information is available and no additional concerns are identified through the public hearing process, a recommendation to the City Council may then be formulated. If a recommendation is made following the public hearing on February 14, 2017, on February 20, 2017 the City Council will set a public hearing on this matter. Provided both actions take place, and given statutory notification and publication requirements, the City Council hearing will be scheduled for March 13, 2017. Please note that these dates are preliminary and may be adjusted due to Planning Commission action and City Council agenda scheduling.

Respectfully Submitted,



C. Bradley Kaye, AICP, CFM
Assistant City Manager for Development Services

/grm

**MINUTES OF THE MEETING OF THE
MIDLAND CITY PLANNING COMMISSION
WHICH TOOK PLACE ON
TUESDAY, FEBRUARY 14, 2017, 7:00 P.M.,
COUNCIL CHAMBERS, CITY HALL, MIDLAND, MICHIGAN**

1. The meeting was called to order at 7:00 p.m. by Chairman McLaughlin
2. The Pledge of Allegiance was recited in unison by the members of the Commission and the other individuals present.

3. **Roll Call**

PRESENT: Bain, Hanna, Heying, Koehlinger, Mayville, McLaughlin, and Tanzini

ABSENT: Pnacek and Stamas

OTHERS PRESENT: Brad Kaye, Assistant City Manager for Development Services; Grant Murschel, Community Development Planner; and four (4) others.

4. **Approval of Minutes**

Moved by Hanna and seconded by Mayville to approve of the minutes as amended of the regular meeting of January 10, 2017. Motion passed unanimously.

5. **Public Hearing**

- a. **Zoning Petition No. 609** – initiated by Robert and Dana Murray and Jacob Keister to rezone the property located at 5706, 5712 and 5720 North Saginaw Road from Residential A-1 Single Family Residential zoning to Regional Commercial zoning.

Kaye gave the staff presentation on the item. He provided an overview of the petition and included that the petition covers a subject area that was part of a recent future land use designation change within the City's Master Plan. Previous to the Master Plan update, a zoning petition of the subject area was denied. If the zoning petition is approved, the two single-family residential houses will become nonconforming uses which will place limits on the properties as it relates to replacement and repairs or updates. These limits are established in the City Zoning Ordinance's nonconforming standards. Kaye also reviewed a sampling of the uses that are permitted in the proposed RC Regional Commercial zoning district. Staff is recommending approval of the petition.

Koehlinger wondered about the access management concerns that were discussed along this corridor previously by the Planning Commission. Kaye explained the current policies within the Master Plan and the standards for driveway spacing within the Zoning Ordinance are likely adequate to address this item on these particular sites given their size.

Dana Murray, 5712 N. Saginaw Road, spoke as a petitioner and property owner of a portion of the subject area. She appreciates the Master Plan changes that took place previously, and would recommend that the board supports it.

Heying wondered if Murray was aware of the limitations of making it a non-conforming structure. Murray that she is and further indicated that she sees no reason to put additional money into the structure for use as a single-family residential dwelling.

No one spoke in support or opposition of the proposal. The public hearing was closed.

A motion was made by Hanna to waive the procedural requirements to permit consideration of the proposed application. The motion was seconded by Heying. The motion was approved unanimously.

Heying commented that the Master Plan supports this now, and he sees no reason not to support the petition. Koehlinger indicated that the access management issues have been mitigated but the recent training on access management brought up other concerns. Kaye commented that stronger access management standards could be accomplished through amending the text of the Zoning Ordinance. Conditions cannot be applied to zoning petitions by the City or the Planning Commission. Only the applicant can offer voluntary conditions.

It was moved by Heying and supported by Hanna to recommend approval of Zoning Petition No. 609 initiated by Robert and Dana Murray and Jacob Keisterto rezone the property located at 5706, 5712 and 5720 North Saginaw Road from Residential A-1 Single Family Residential zoning to Regional Commercial zoning.

YEAS: Bain, Hanna, Heying, Koehlinger, Mayville, McLaughlin, and Tanzini
NAYS: None
ABSENT: Pnacek and Stamas

- b. Conditional Use Permit No. 58** – initiated by Midland County Habitat for Humanity to permit a single family dwelling in a RB Multiple Family Residential zoning district, located at 310 Sam Street.

Murschel gave the staff presentation on the proposal. He gave an overview of the petition as well as discussed questions by members of the Commission. He indicated that the site is a Lot of Record, as defined under the Zoning Ordinance. The site plan meets all district requirements for setbacks. Staff is recommending approval of the petition but has suggested three contingencies.

Jennifer Chappel, Executive Director of Midland County Habitat for Humanity, spoke as the applicant and property owner. She indicated that the site was donated by The Dow Chemical Company and that to her knowledge all remediation activities have taken place and the site has been cleared. The organization intends to build a single-family home through a community build; the future home owners have been identified and have begun their sweat equity hours.

No one spoke in support or opposition of the proposal. The public hearing was closed.

A motion was made by Hanna to waive the procedural requirements to permit consideration of the proposed application. The motion was seconded by Mayville. The motion was approved unanimously.

It was moved by Hanna and supported by Mayville to recommend approval of Conditional Use Permit No. 58 initiated by Midland County Habitat for Humanity to permit a single family dwelling in a RB Multiple Family Residential zoning district, located at 310 Sam Street.

YEAS: Bain, Hanna, Heying, Koehlinger, Mayville, McLaughlin, and Tanzini
NAYS: None
ABSENT: Pnacek and Stamas

6. Old Business

None

7. Public Comments (unrelated to items on the agenda)

None

8. New Business

None

9. Communications

The Planning & Zoning news was distributed to the Commission.

10. Report of the Chairperson

None

11. Report of the Planning Director

Kaye reported on the approval of the Zoning Petition No. 608 by City Council, and the acceptance of the gift offered by Momentum Midland towards a restoration and green space project at the former 4-D/Oldcastle industrial site.

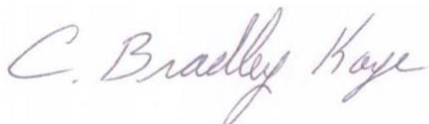
12. Items for Next Agenda – February 28, 2017

- a. Zoning Petition No. 610 – initiated by Michigan Baseball Foundation to rezone the property located at 506 and 713 East Buttles Street from RC Regional Commercial zoning to D Downtown zoning.

13. Adjourn

It was motioned by Heying and seconded by Mayville to adjourn at 8:13 p.m. Motion passed unanimously.

Respectfully submitted,



C. Bradley Kaye, AICP, CFM
Assistant City Manager for Development Services

MINUTES ARE NOT FINAL UNTIL APPROVED BY THE PLANNING COMMISSION

RECEIVED

FEB 10 2017

PLANNING DEPT

February 09, 2017

I Andree Sequin of 2504 Parsons Ct,
wish to advise that I am apposed to
the request of Habitat for Humanity's;
Request to build at 310 Sam St.

Andree A. Sequin
~~Andree D. Sequin~~

2504 Parsons Ct.
Midland, MI 48642

Ph. 989-496-0284

City of Midland
Box 1647
Midland, MI 48641-1647

Attn: Planning

MCCANN REAL ESTATE RENTAL

JEFFERSON AVENUE • MIDLAND, MICHIGAN 48640 • (517) 835-1631

MESSAGE

TO

Mr Brad Kaye

DATE

2-8-17

Dear Brad

a week ago I sent in to you
a no objection statement in regards
to the Request by Habitat For
Humanity to Build at 310 Sam St
not realizing the size of the lot. I
am now in opposition to this
request for there is several lot's
available in the city that meet
the required size

Tom McCann

REPLY

RECEIVED

DATE

FEB 12 2017

PLANNING DEPT

SIGNED

INSTRUCTIONS TO RECEIVER:

1. WRITE REPLY. 2. DETACH STUB, KEEP PINK COPY, RETURN WHITE COPY TO SENDER.

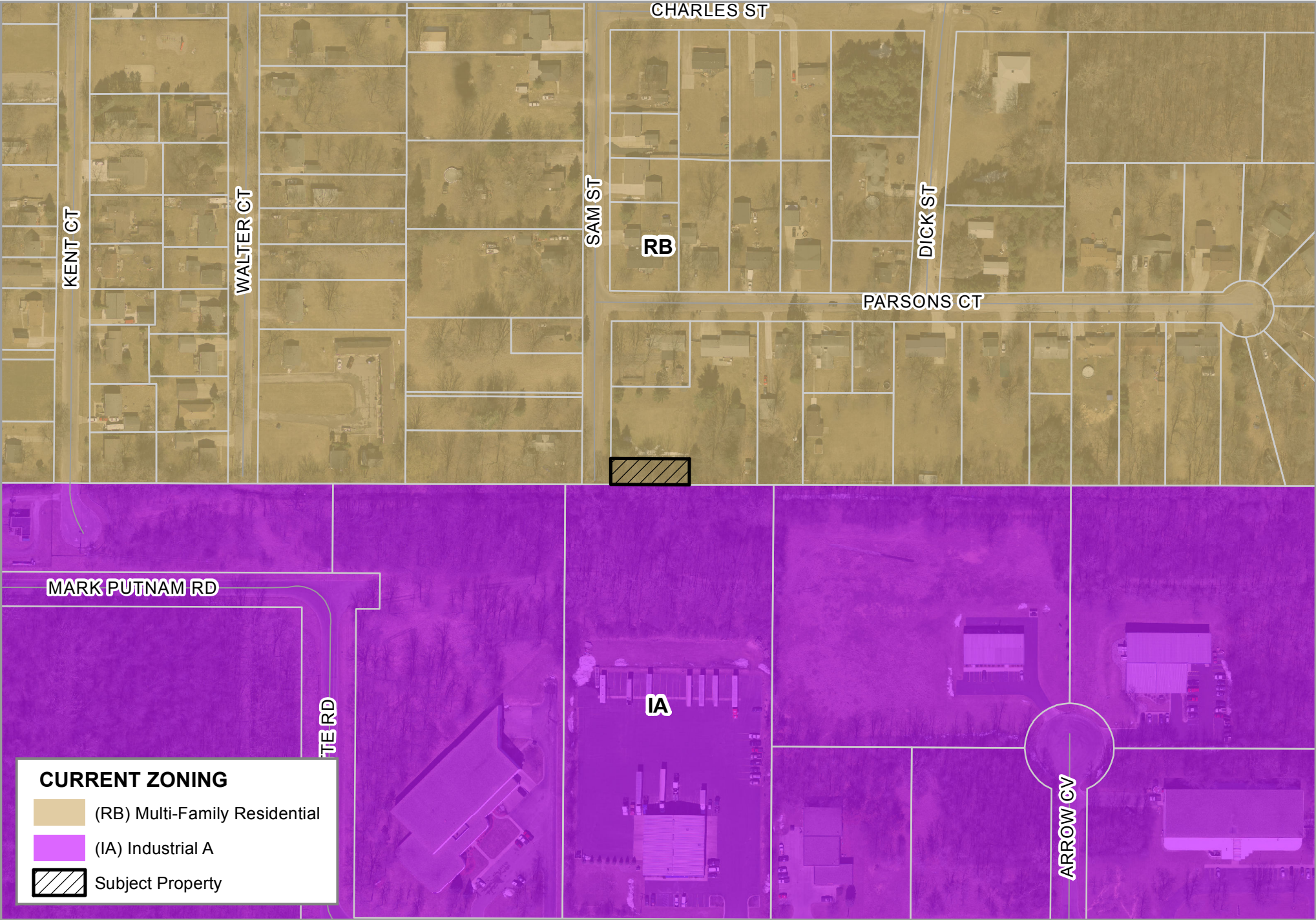
BY
Item # NR73 The Drawing Board, Dallas, Texas 75266-9429
© Wheeler Group, Inc., 1982

INSTRUCTIONS TO SENDER:

1. KEEP YELLOW COPY. 2. SEND WHITE AND PINK COPIES INTACT.

CUP No. 58 - Midland County Habitat for Humanity

> 3000 Kent Street | Request to Permit a Single-Family Dwelling



Backup material for agenda item:

11. * Zoning Petition No. 609 - to amend the City of Midland zoning map by rezoning property located at 5706, 5712 and 5720 North Saginaw Road from Residential A-1 Single Family Residential zoning to Regional Commercial zoning (3/13). KAYE

**SUMMARY REPORT TO CITY MANAGER
for City Council Meeting of 2-20-17**

SUBJECT: Zoning Petition No. 609

PETITIONER: Robert and Dana Murray and Jacob Keister

PLANNING COMMISSION PUBLIC HEARING: February 14, 2017

PLANNING COMMISSION ACTION: Recommendation of approval.

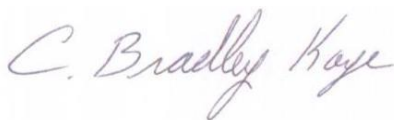
SUMMARY: ACTION TO SET A PUBLIC HEARING TO AMEND THE CITY OF MIDLAND ZONING MAP BY REZONING PROPERTY LOCATED AT 5706, 5712 AND 5720 NORTH SAGINAW ROAD FROM RESIDENTIAL A-1 SINGLE FAMILY RESIDENTIAL ZONING TO REGIONAL COMMERCIAL ZONING.

ITEMS ATTACHED:

1. Letter to City Manager setting forth Planning Commission action.
2. Resolution for City Council Action.
3. Staff Report to Planning Commission dated February 5, 2017.
4. Planning Commission minutes of February 14, 2017 (public hearing).
5. Communication(s).
6. Map showing location of property.

CITY COUNCIL ACTION:

1. Public hearing is required. Date: March 13, 2017.
2. Advertising date: February 25, 2017
3. Public Hearing notification to area residents mail date: February 24, 2017.
4. 3/5 vote required to set a public hearing.



C. Bradley Kaye, AICP, CFM
Assistant City Manager for Development Services

CBK

2-15-17



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax ♦ www.cityofmidlandmi.gov

February 15, 2017

Jon Lynch, City Manager
City Hall - 333 West Ellsworth Street
Midland, Michigan

Dear Mr. Lynch:

At its meeting on Tuesday, February 14, 2017, the Planning Commission considered Zoning Petition No. 609, the request of Robert and Dana Murray and Jacob Keister to rezone the property located at 5706, 5712 and 5720 North Saginaw Road from Residential A-1 Single Family Residential zoning to RC Regional Commercial zoning.

After deliberation on the petition, the Planning Commission took the following action:

Motion by Heying and seconded by Hanna to recommend to City Council the approval of Zoning Petition No. 609 initiated by Robert and Dana Murray and Jacob Keister to zone the property at 5706, 5712 and 5720 North Saginaw Road from Residential A-1 Single Family Residential zoning to Regional Commercial zoning.

Vote on the motion:

YEAS: Bain, Hanna, Heying, Koehlinger, Mayville, McLaughlin, and Tanzini
NAYS: None
ABSENT: Pnacek and Stamas

The motion was approved 7 to 0.

No public comments were received at the public hearing held by the Planning Commission. One letter of support was received on the petition.

The City Council is therefore being requested to set a public hearing to consider Zoning Petition No. 609 for March 13, 2017 at 7:00 p.m.

Respectfully,

C. Bradley Kaye, AICP, CFM
Assistant City Manager for Development Services

CBK/djm

LETTER OF TRANSMITTAL – ZP #609 Set PH



City Hall ♦ 333 West Ellsworth Street ♦ Midland, Michigan 48640-5132 ♦ 989.837.3300 ♦ 989.835.2717 Fax ♦ www.cityofmidlandmi.gov

BY COUNCILMAN

WHEREAS, a public hearing was held by the Planning Commission on Tuesday, February 14, 2017 for property located at 5706, 5712 and 5720 North Saginaw Road for the purpose of considering the advisability of amending the Zoning Map of Ordinance No. 1585, the Zoning Ordinance of the City of Midland, from Residential A-1 Single Family Residential zoning to Regional Commercial zoning; now therefore

RESOLVED, that notice is hereby given that a public hearing will be held by the City Council on Monday, March 13, 2017, at 7:00 p.m. in the Council Chambers, City Hall, for the purpose of considering the advisability of amending the Zoning Map of Ordinance No. 1585, the Zoning Ordinance of the City of Midland, as set forth in the following proposed Ordinance, which is hereby introduced and given first reading; and

RESOLVED FURTHER, that the City Clerk is hereby directed to notify property owners within three hundred (300) feet of the area proposed to be rezoned by transmitting notice on or before February 24, 2017 and to publish said notice on February 25, 2017.

ORDINANCE NO. _____

AN ORDINANCE TO AMEND ORDINANCE NO. 1585, BEING AN ORDINANCE TO REGULATE AND RESTRICT THE LOCATION OF TRADES AND INDUSTRIES AND THE LOCATION OF BUILDINGS DESIGNED FOR SPECIFIC USES, TO REGULATE AND LIMIT THE HEIGHT AND BULK OF BUILDINGS HEREFTER ERECTED OR ALTERED, TO REGULATE AND DETERMINE THE AREA OF YARDS, COURTS, AND OTHER OPEN SPACES SURROUNDING BUILDINGS, TO REGULATE AND LIMIT THE DENSITY OF POPULATION, AND FOR SAID PURPOSES, TO DIVIDE THE CITY INTO DISTRICTS AND PRESCRIBE PENALTIES FOR THE VIOLATION OF ITS PROVISIONS BY AMENDING THE ZONING MAP TO PROVIDE A REGIONAL COMMERCIAL ZONING DISTRICT WHERE A RESIDENTIAL A-1 SINGLE FAMILY RESIDENTIAL ZONING DISTRICT PRESENTLY EXISTS.

The City of Midland Ordains:

Section 1. That the Zoning Map of Ordinance No. 1585, being the Zoning Ordinance of the City of Midland, is hereby amended as follows:

5706 NORTH SAGINAW ROAD

BEG ON N LN SAGINAW RD ROW 654.26 FT SE OF INT WITH S 1/8 LN TH SE 25 FT NE 230 FT SE 120 FT SW 230 FT SE 70 FT NE 569 FT TO S 1/8 LN W ON 1/8 LN TO A PT 623 FT E OF N LN OF ROW SW 101.11 FT SE 140 FT SW 240 FT TO POB SEC 1

5712 NORTH SAGINAW ROAD

BEG ON N LN OF SAGINAW RD 679.26 FT SE OF INT WITH S 1/8 LN R1E TH NE 230 FT SE 120 FT SW 230 FT NW 120 FT TO POB

5720 NORTH SAGINAW ROAD

BEG 514.26 FT TO SE OF INT OF SAGINAW RD & S 1/8 LN TH SE 140 B FT NE 240 FT NW 140 FT SW 240 FT TO POB SEC 1 T14N

Be, and the same is hereby changed to Regional Commercial zoning.

Section 2. All Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. This Ordinance shall take effect upon publication.

YEAS:

NAYS:

ABSENT:

I, Selina Tisdale, City Clerk, City of Midland, Counties of Bay and Midland, State of Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by a yea vote of all the Councilmen present at a regular meeting of the City Council held Monday, February 20, 2017.

Selina Tisdale, City Clerk



ZP #609

Date: February 5, 2017

STAFF REPORT TO THE PLANNING COMMISSION

SUBJECT: Zoning Amendment Petition #609 (Rezoning Request)

APPLICANT: R. & D. Murray, and J. Keister

LOCATION: 5706, 5712, and 5720 N. Saginaw Road

AREA: 3.54 acres

ZONING: EXISTING RA-1 Single-Family Residential
 PROPOSED RC Regional Commercial

ADJACENT ZONING: North: Homer Township Zoning, and RA-1 Single-Family Residential
 East: RC Regional Commercial
 South: Homer Township Zoning
 West: Homer Township Zoning

ADJACENT DEVELOPMENT: North: Wooded land, vacant
 East: Single-family residence, vacant, wooded land
 South: Pere-Marquette Rail-Trail, vacant, wooded land
 West: Single-family residence

REPORT

Zoning Petition No. 609, initiated by R. & D. Murray, and J. Keister, proposes to rezone property located at 5706, 5712, & 5720 N. Saginaw Road from RA-1 Single-Family Residential zoning to RC Regional Commercial zoning. The application does not include any proposed conditions; therefore, the full contents of RC Regional Commercial zoning must be considered.

BACKGROUND

These parcels are currently zoned RA-1 Single-Family Residential, along with the city property to the north of the subject. In 2014, an identical zoning petition (ZP #590) was considered and ultimately denied by the Midland City Council following a recommendation of denial by the Planning Commission. At that time, the City's Master Plan designated the subject properties for Medium Density Residential purposes. As part of ZP #590, the applicant included a request for the Planning Commission to reconsider the Future Land Use designation of the subject sites within the Master Plan. Following the recommendation of denial of ZP #590, the Planning

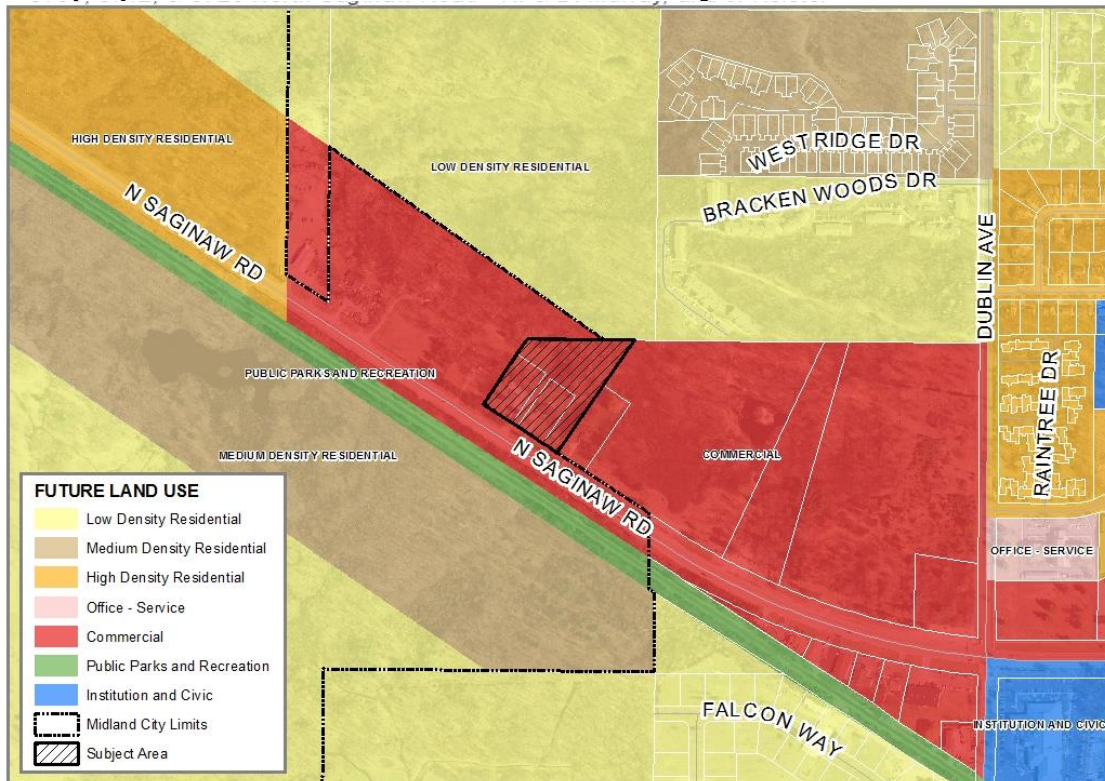
Commission decided to reconsider the future land use designation of the subject sites and the surrounding area.

In 2016, following a process of public engagement and consultation with the City Council, the Planning Commission adopted an updated Master Plan that contained a variety of changes to the Future Land Use map. One of the changes included the subject properties and the surrounding lands to the northwest, west, and south. This change resulted in the subject sites, along with three properties to the immediate northwest, being designated for commercial purposes as part of an expansion of the existing commercially designated area along N. Saginaw Road. Following these revisions to the Master Plan, the applicants have submitted this petition that is now supported by the amended future land use designations.

ASSESSMENT

In accordance with Section 30.03(D) of the Zoning Ordinance, the Planning Commission and City Council shall at minimum, consider the following before taking action on any proposed zoning map amendment:

1. Is the proposed amendment consistent with the City's Master Plan?



Yes.

The Future Land Use map of the City's Master Plan identifies this property as Commercial.

The intended land uses of Commercial designated areas vary dependent upon the size and geographic location of the planned areas. In the case of this application, the subject site is part of the Commercial designated area that expands to the east towards the

intersection of Dublin Avenue and N. Saginaw Road, as well as to the west along N. Saginaw Road. This commercial area is considered to be a large concentration by the City's Master Plan, allowing for large scale commercial development.

2. Will the proposed amendment be in accordance with the intent and purpose of the Zoning Ordinance?

Yes. In staff's opinion, the proposed rezoning would promote the intent of the zoning code through reclassification of the parcel as stated (outlined below) in the City's zoning code.

Section 1.02 B INTENT

It is the purpose of this Zoning Ordinance to promote the public health, safety, comfort, convenience, and general welfare of the inhabitants of Midland by encouraging the use of lands and natural resources in accordance with their character, adaptability and suitability for particular purposes; to enhance social and economic stability; to prevent excessive concentration of population; to reduce hazards due to flooding; to conserve and stabilize the value of property; to provide adequate open space for light and air; to prevent fire and facilitate the fighting of fires; to allow for a variety of residential housing types and commercial and industrial land uses; to minimize congestion on the public streets and highways; to facilitate adequate and economical provision of transportation, sewerage and drainage, water supply and distribution, and educational and recreational facilities; to establish standards for physical development in accordance with the objectives and policies contained in the Master Plan (Comprehensive Development Plan); and to provide for the administration and enforcement of such standards.

3. Have conditions changed since the Zoning Ordinance was adopted that justifies the amendment?

Yes. Conditions that impact this parcel have changed since the zoning ordinance was adopted. In the later part of 2016, the City's Master Plan and particularly the Future Land Use map within the Master Plan were updated. Careful consideration was given to this portion of the city and the size of the Commercial designated area that has been mentioned. After consultation with the subject property owners, as well as a sampling of the neighboring property owners, the City Planning Commission ultimately decided to expand the Commercial designated area further west along N. Saginaw Road. This expansion included the three subject properties of this zoning petition, as well as the three properties to the immediate west, on the north side of N. Saginaw Road.

The change to the Future Land Use map designation followed an unsuccessful zoning petition by the same applicants in 2014. Following consideration of that proposal, Zoning Petition #590, the Planning Commission agreed to reconsider the future land use designation of this area during their next Master Plan updating process. As indicated above, the amendment of the Future Land Use map designation to Commercial for the subject properties now supports the desired rezoning of this petition.

4. Will the amendment merely grant special privileges?

No. The immediate area is planned for commercial development by the City. The proposed use of the subject parcel and those of the adjoining parcels are suitable for commercial development. Approval of this amendment will grant privileges that are envisioned by the Master Plan.

5. Will the amendment result in unlawful exclusionary zoning?

No. The zoning amendment would continue an adjacent pattern of zoning designation. This parcel would be one of several that are zoned RC in this immediate area.

6. Will the amendment set an inappropriate precedent?

No. The zoning petition is supported by the city's Master Plan.

7. Is the proposed zoning consistent with the zoning classification of surrounding land?

Yes. Surrounding lands exhibit a pattern of commercial zoning. The proposed zoning amendment will permit a wide variety of commercially-oriented development, which is considered an appropriate use given the surrounding development that is envisioned by the Master Plan and currently permitted by zoning on lands to the immediate east.

8. Is the proposed zoning consistent with the future land use designation of the surrounding land in the City Master Plan?

Yes. The current Master Plan, as updated in 2016, support the subject properties to be used for commercial purposes. The RC Regional Commercial zoning is an appropriate zoning district to facilitate the Master Plan's vision for the subject properties.

9. Could all requirements in the proposed zoning classification be complied with on the subject parcel?

Yes. The subject parcels could meet all of the RC Regional Commercial requirements for new developments. Two of the three parcels at this time, however, are used for residential purposes and will become nonconforming uses if this zoning petition is approved. As nonconforming uses, the residences will face additional restrictions. Included in these restrictions are a prohibition on replacing the structure should it be damaged or destroyed, and limitations on the amount of maintenance and structural repairs that may be performed (50% of assessed value over 12 months).

10. Is the proposed zoning consistent with the trends in land development in the general vicinity of the property in question?

Partially. The zoning of this parcel for Regional Commercial purposes will not be entirely consistent with the land use development trend along the Saginaw Road corridor. Commercial zoning and use of the property would be consistent with the zoning of lands to the east, and with Township zoning of the lands to the west and south, but would be inconsistent with existing and planned land uses to the north. Commercial designation would be inconsistent with residential development that is approaching Saginaw Road from north of the subject parcels and is likely to require an outlet to Saginaw Road. While sites to the immediate east of the subject property have been zoned for commercial purposes, development has largely not ensued due to a variety of reasons including the existence of a fair extent of regulated wetlands.

ADDITIONAL STAFF COMMENTS

Two of the three parcels proposed for rezoning have existing single-family residences located on them. Rezoning parcels with existing viable housing on them for commercial purposes may be justified when demand for commercial property exists. In this situation, the use of these properties for residential purposes into the foreseeable future appears probable and rezoning them to Regional Commercial, thus making these residences nonconforming uses, could be unwarranted. It is, however, important to consider the property owner's desires to develop the property in a particular way. In this case, the property owners have indicated they are wanting to develop the sites for commercial purposes in the future. With the recent amendment to the Master Plan, these desires are now in alignment with the future land use designation of the subject properties.

In the most previous zoning petition on the subject properties, Planning Staff indicated concerns regarding the removal of residential frontage along this portion of Saginaw Road. It should be noted that these concerns were alleviated when the last Master Plan update established High Density Residential designation along the frontage of Saginaw Road to the northwest of the subject sites.

At the same time, Planning Staff also raised concerns regarding the impact on traffic movements along N. Saginaw Road by way of intensifying zoning of the subject sites, in addition to concerns regarding linear, strip commercial development along the corridor. These two concerns were both considered during deliberations on the updating of the Master Plan. Ultimately, the Planning Commission decided that site design is the primary means of mitigating these issues and that expansion of the commercially designated area by itself would not necessarily create these issues. Given this thought process, staff is prepared to address these concerns during any future site development review processes such as site plans, or conditional use permit requests.

Two written public comments have been received in support of the petition which have been enclosed in the staff packet.

STAFF RECOMMENDATION

Upon review of the requested zoning change, staff recommends approval of the rezoning petition for the following reasons:

- The proposed zoning is a reasonable and logical extension of existing commercial zoning in the area.
- RC Regional Commercial zoning is a reasonable and appropriate zoning classification that will permit development of the subject lands for uses compatible with the neighboring commercial and multiple-family development.
- RC Regional Commercial zoning would continue the development pattern envisioned by the City of Midland Master Plan.
- The proposed zoning district is considered appropriate given the anticipated future development patterns in the area as envisioned by the current property owners.
- Two written public comments have been received in support of the zoning petition from neighboring property owners of 5700 N. Saginaw Road and 5828 N. Saginaw Road.

PLANNING COMMISSION ACTION

Staff currently anticipates that the Planning Commission will hold a public hearing on this request during its regular meeting on February 14, 2017 and will formulate an appropriate recommendation to City Council thereafter. If recommended to City Council the same evening, we anticipate that on February 20, 2017 the City Council will set a public hearing on this matter. Given statutory notification and publication requirements, the City Council will schedule a public hearing for March 13, 2017 at which time a decision will be made on the proposed zoning change. Please note that these dates are merely preliminary and may be adjusted due to Planning Commission action and City Council agenda scheduling.

Respectfully Submitted,

A handwritten signature in blue ink that reads "C. Bradley Kaye". The signature is written in a cursive, flowing style.

C. Bradley Kaye, AICP
Assistant City Manager for Development Services

/grm

**MINUTES OF THE MEETING OF THE
MIDLAND CITY PLANNING COMMISSION
WHICH TOOK PLACE ON
TUESDAY, FEBRUARY 14, 2017, 7:00 P.M.,
COUNCIL CHAMBERS, CITY HALL, MIDLAND, MICHIGAN**

1. The meeting was called to order at 7:00 p.m. by Chairman McLaughlin
2. The Pledge of Allegiance was recited in unison by the members of the Commission and the other individuals present.

3. **Roll Call**

PRESENT: Bain, Hanna, Heying, Koehlinger, Mayville, McLaughlin, and Tanzini

ABSENT: Pnacek and Stamas

OTHERS PRESENT: Brad Kaye, Assistant City Manager for Development Services; Grant Murschel, Community Development Planner; and four (4) others.

4. **Approval of Minutes**

Moved by Hanna and seconded by Mayville to approve of the minutes as amended of the regular meeting of January 10, 2017. Motion passed unanimously.

5. **Public Hearing**

- a. **Zoning Petition No. 609** – initiated by Robert and Dana Murray and Jacob Keister to rezone the property located at 5706, 5712 and 5720 North Saginaw Road from Residential A-1 Single Family Residential zoning to Regional Commercial zoning.

Kaye gave the staff presentation on the item. He provided an overview of the petition and included that the petition covers a subject area that was part of a recent future land use designation change within the City's Master Plan. Previous to the Master Plan update, a zoning petition of the subject area was denied. If the zoning petition is approved, the two single-family residential houses will become nonconforming uses which will place limits on the properties as it relates to replacement and repairs or updates. These limits are established in the City Zoning Ordinance's nonconforming standards. Kaye also reviewed a sampling of the uses that are permitted in the proposed RC Regional Commercial zoning district. Staff is recommending approval of the petition.

Koehlinger wondered about the access management concerns that were discussed along this corridor previously by the Planning Commission. Kaye explained the current policies within the Master Plan and the standards for driveway spacing within the Zoning Ordinance are likely adequate to address this item on these particular sites given their size.

Dana Murray, 5712 N. Saginaw Road, spoke as a petitioner and property owner of a portion of the subject area. She appreciates the Master Plan changes that took place previously, and would recommend that the board supports it.

Heying wondered if Murray was aware of the limitations of making it a non-conforming structure. Murray that she is and further indicated that she sees no reason to put additional money into the structure for use as a single-family residential dwelling.

No one spoke in support or opposition of the proposal. The public hearing was closed.

A motion was made by Hanna to waive the procedural requirements to permit consideration of the proposed application. The motion was seconded by Heying. The motion was approved unanimously.

Heying commented that the Master Plan supports this now, and he sees no reason not to support the petition. Koehlinger indicated that the access management issues have been mitigated but the recent training on access management brought up other concerns. Kaye commented that stronger access management standards could be accomplished through amending the text of the Zoning Ordinance. Conditions cannot be applied to zoning petitions by the City or the Planning Commission. Only the applicant can offer voluntary conditions.

It was moved by Heying and supported by Hanna to recommend approval of Zoning Petition No. 609 initiated by Robert and Dana Murray and Jacob Keisterto rezone the property located at 5706, 5712 and 5720 North Saginaw Road from Residential A-1 Single Family Residential zoning to Regional Commercial zoning.

YEAS: Bain, Hanna, Heying, Koehlinger, Mayville, McLaughlin, and Tanzini
NAYS: None
ABSENT: Pnacek and Stamas

- b. Conditional Use Permit No. 58** – initiated by Midland County Habitat for Humanity to permit a single family dwelling in a RB Multiple Family Residential zoning district, located at 310 Sam Street.

Murschel gave the staff presentation on the proposal. He gave an overview of the petition as well as discussed questions by members of the Commission. He indicated that the site is a Lot of Record, as defined under the Zoning Ordinance. The site plan meets all district requirements for setbacks. Staff is recommending approval of the petition but has suggested three contingencies.

Jennifer Chappel, Executive Director of Midland County Habitat for Humanity, spoke as the applicant and property owner. She indicated that the site was donated by The Dow Chemical Company and that to her knowledge all remediation activities have taken place and the site has been cleared. The organization intends to build a single-family home through a community build; the future home owners have been identified and have begun their sweat equity hours.

No one spoke in support or opposition of the proposal. The public hearing was closed.

A motion was made by Hanna to waive the procedural requirements to permit consideration of the proposed application. The motion was seconded by Mayville. The motion was approved unanimously.

It was moved by Hanna and supported by Mayville to recommend approval of Conditional Use Permit No. 58 initiated by Midland County Habitat for Humanity to permit a single family dwelling in a RB Multiple Family Residential zoning district, located at 310 Sam Street.

YEAS: Bain, Hanna, Heying, Koehlinger, Mayville, McLaughlin, and Tanzini
NAYS: None
ABSENT: Pnacek and Stamas

6. Old Business

None

7. Public Comments (unrelated to items on the agenda)

None

8. New Business

None

9. Communications

The Planning & Zoning news was distributed to the Commission.

10. Report of the Chairperson

None

11. Report of the Planning Director

Kaye reported on the approval of the Zoning Petition No. 608 by City Council, and the acceptance of the gift offered by Momentum Midland towards a restoration and green space project at the former 4-D/Oldcastle industrial site.

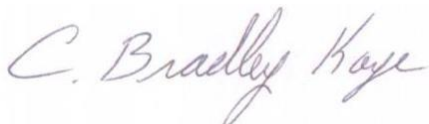
12. Items for Next Agenda – February 28, 2017

- a. Zoning Petition No. 610 – initiated by Michigan Baseball Foundation to rezone the property located at 506 and 713 East Buttles Street from RC Regional Commercial zoning to D Downtown zoning.

13. Adjourn

It was motioned by Heying and seconded by Mayville to adjourn at 8:13 p.m. Motion passed unanimously.

Respectfully submitted,



C. Bradley Kaye, AICP, CFM
Assistant City Manager for Development Services

MINUTES ARE NOT FINAL UNTIL APPROVED BY THE PLANNING COMMISSION

RECEIVED
FEB 02 2017
PLANNING DEPT

THE FOLLOWING PROCESS IS USED IN CONSIDERING PETITIONS FOR ZONING MAP AMENDMENT (REZONING) IN THE CITY OF MIDLAND.

1. Upon receipt of a petition for zoning map amendment, a public hearing notice is published in the newspaper at least 15 days prior to the public hearing, and notices are sent to all property owners within 300 feet of the affected property.
2. The City Planning Commission conducts a public hearing at one of its regular scheduled meetings. The date of this hearing is noted in public hearing notices. All written and oral comments may be made to the Commission at this time.
3. The Planning Commission, either at the same meeting at which the public hearing occurs, or at a subsequent meeting, formulates a recommendation which is sent to the City Council. This recommendation could be to deny, approve with modifications, or approve the requested zoning map amendment.
4. The City Council receives the recommendation of the Planning Commission and sets a date for a public hearing. Public comments are not received at this time. The public hearing notice of the City's Council's meeting is only published in the newspaper, and is not sent by letter to surrounding property owners.
5. **THE CITY COUNCIL CONDUCTS A PUBLIC HEARING AND MAKES THE FINAL DECISION WITH RESPECT TO THE ZONING MAP AMENDMENT REQUEST. THE CITY COUNCIL'S FINAL DECISION COULD INCLUDE REJECTION, APPROVAL, OR APPROVAL WITH SOME MODIFICATION. ALL WRITTEN AND ORAL COMMENTS MAY BE MADE TO THE COUNCIL AT THIS TIME.**

A zoning map amendment request denied by the City Council may not be resubmitted as the same request for a period of one year. A request for other kinds of changes may be filed by a petitioner.

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TOM H. CAMP
3117 Jefferson Ave.
Midland, MI 48640

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FEB 02 2017

PLANNING DEPT

PUBLIC HEARING NOTICE
City of Midland
PROPOSED ZONING

Please take notice that the Midland City Planning Commission will conduct a public hearing on:
Zoning Petition No. 609, initiated by Robert and Dana Murray and Jacob Keister to zone the property located at 5706, 5712 and 5720 North Saginaw Road from Residential A-1 Single Family Residential zoning to Regional Commercial zoning

Said hearing will take place on Tuesday, February 14, 2017, at 7:00 p.m., in Council Chambers, City Hall, Midland, Michigan, as required by Article XXX, Section 30.03(A) of Ordinance No. 1585.

If you have any questions, contact the City Planning Department at 837-3374.

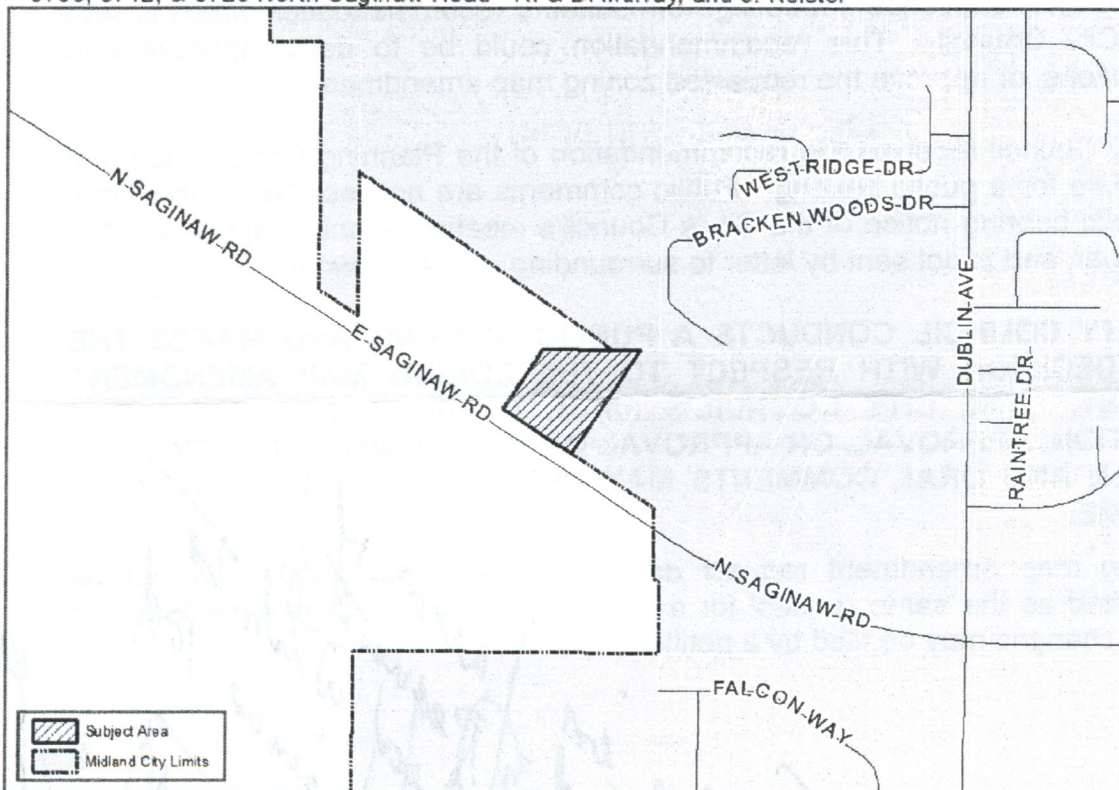
MIDLAND CITY PLANNING COMMISSION

C. Bradley Kaye

C. Bradley Kaye, AICP, CFM
Assistant City Manager for Development Services

ZP #609 | RA-1 Residential to RC Regional Commercial

> 5706, 5712, & 5720 North Saginaw Road - R. & D. Murray, and J. Keister



ZP #609 | RA-1 Residential to RC Regional Commercial



> 5 Page 104 12, & 5720 North Saginaw Road - R. & D. Murray, and J. Keister

